

ULLESKELF PARISH COUNCIL
12 Waddle Road, Micklefield, LEEDS, LS25 4EP
07890017674 e-mail: ulleskelfpc@hotmail.com

5th January 2024

A **Meeting of Ulleskelf Parish Council** will be held on **Thursday 11th January 2024** commencing at **1900** at the Village Hall. Members of the press and public are welcome to attend to listen to the proceedings.

D Meir

Debi Meir
Clerk and Proper Officer

AGENDA

- 1. APOLOGIES** – To receive and approve apologies for absence.
- 2. DECLARATIONS OF INTEREST** – To receive and record any declarations of interest.
- 3. MEMBERS OF THE PUBLIC TO SPEAK**
- 4. MINUTES OF THE LAST MEETING** - To approve the minutes of the meeting of the council held on 9th November 2023 as a true record.
- 5. COUNCILLOR VACANCY** – To consider any applicants and co-opt a suitable candidate to the vacancy.
- 6. UPDATE ON ONGOING MATTERS – 6.1. Bowlam Bank Footpath** – To receive an update on the request to re-instate the footpath.
6.2. Stile and fence at Railway Bridge – To receive an update on the requests to lower the stile and make the fence safe.
6.3. Vehicle activated sign – To receive an update from Councillor Adamson on the proposal for new signs
6.4. Footpath under the Railway Bridge – To receive an update on the request to re-instate the footpath.
6.5. Hedgehog Highway project – To receive an update on the project.
6.6. Crossing on the Railway Bridge – To receive an update on the request.
6.7. Barbed wire fence across the public footpath – To receive an update.
- 7. WEBSITE AND EMAIL – 7.1. Provider** – To consider the quotes and approve a provider.
7.2. Address – To consider and approve the website and email address format.
7.3. Website layout and content – To consider and approve the layout and content for the website.
- 8. STREETLIGHTS – 8.1 Outstanding work** - To receive information on outstanding work and agree any actions.
8.2. Faults – To receive reports on any new faults and agree any actions.
- 9. SPORTS FIELD/ RECREATION FACILITIES – 9.1. Play area inspection training** - To receive a report for the training session and agree any further actions.
9.2. Children's play area annual inspection repairs – To consider the quotes for the repairs required from the annual inspection and agree any further actions.

- 9.3. Sports field annual inspection repairs** – To receive an update and consider the quotes and agree any further actions.
- 9.4. Children's play area monthly inspection** – To receive a report and agree any actions.
- 9.5. Sports field monthly inspection** – To receive a report and agree any actions.
- 9.6. Sports field fence repairs** – To receive an update.
- 9.7. Pavilion project** - To note that planning permission has been granted, consider the further quotes provided and agree any actions.
- 9.8. Car park** – To receive an update on the request to use the Zwetsloots site as a car park and agree any actions.
- 9.9. Other** – To receive any other updates.
- 10. VILLAGE AMENITIES – 10.1. Gateway signs** – To receive an update on permissions required, consider and approve installation quotes and agree any further actions.
- 10.2. Defibrillators** – To note that replacement pads have been ordered for the West End defibrillator, receive an update on the installation of the new defibrillator at Busk Lane and agree any actions.
- 10.3. Footpath to bus stop at 5 Lanes End** – To consider and approve the quote for the footpath.
- 11. SPORTS AND SOCIAL CLUB – 11.1. Councillor Surgery** – To receive any feedback, agree any actions and confirm who will attend the next surgery.
- 11.2. 18.6. D Day 80, 6 June 2024** – To receive an update and agree any actions.
- 11.3. Updates** - To receive any updates and agree any actions.
- 12. VILLAGE HALL** – To receive any updates.
- 13. CHURCH FENTON AIRBASE – 13.1. HGV and planning complaints** – To note the multi-agency meeting will take place on 15th January and agree any actions.
- 13.2. Planning Consultant** – To receive an update on the proposal and agree any actions.
- 13.3. Intensification of activity at Church Fenton Airfield** – To note the response from NYC and agree any actions.
- 13.4. Other** – To receive any other updates and agree any actions.
- 14. SELBY AND DISTRICT RAIL USERS GROUP – 14.1. Station adoption** – To receive an update and agree any actions.
- 14.2. Updates** – To receive any updates from the group and agree any actions.
- 15. NEIGHBOURHOOD PLAN – 15.1. Grant** - To note that the grant application has been submitted and approved and the funds received.
- 15.2. Design Codes meeting** – To consider and approve who will attend the meeting and consider suitable dates.
- 15.3. Project plan** - To note the work to be completed and agree any actions.
- 16. PLANNING – 16.1. ZG2023/1205/HPA - Erection of single storey and part two storey side extension and, single storey rear extension to the dwelling at 5 Station Cottages, West End** – to consider the application and agree any comments.
- 17. FINANCE – 17.1. Accounts** – To note monies that have been received, approve and authorise expenditure items on the report.
- 17.2. Finance report** – To consider the report and agree any actions.

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- 17.3. Bank reconciliation** – To review and confirm the accuracy of the bank reconciliation.
- 17.4. Current account** – To receive an update on transferring the current account to the Unity Trust Bank.
- 17.5. Redwood signatories** – To receive an update on the changes.
- 17.6. Cambridge savings account** – To receive an update on the opening of the account.
- 17.7. Internal Audit** – To consider the quotes and approve a provider.
- 17.8. 2024-25 Budget** – To consider and approve the budget proposal.
- 17.9. 2024-25 Precept** – To consider the options and approve the precept requirement.
- 18. YLCA CORRESPONDENCE – 18.1. White Rose updates and Law and Governance bulletin** – To note the latest news and guidance provided.
- 18.2. Training E-bulletins** – To consider any requests for training.
- 18.3. NALC Chief Executive Bulletins** – To note the information provided.
- 19. CORRESPONDENCE – 19.1. Up for Yorkshire** – To note the regular updates provided.
- 19.2. Community First Yorkshire** – To note the newsletters, funding bulletins provided.
- 19.3. Rural Services Network** – To note the latest news and information provided.
- 19.4. 20's Plenty Campaign** – To note the updates provided and consider the resident's request to purchase banner and bin stickers.
- 19.5. Tadcaster Flood Alleviation Scheme** – To note the update provided.
- 19.6. Police, Fire & Crime Commissioner** – To note the consultation on the precept which ends on 21st January.
- 19.7. Police, Fire & Crime Commissioner** – To note that the inspectorate has lifted their cause for concern.
- 19.8. North Yorkshire Police Appleton Roebuck & Church Fenton Division** – To note the newsletter provided.
- 19.9. Ulleskelf Emergency Flood Group** – To note the hard work undertaken by the group to help prevent flooding and the request for more volunteers.
- 19.10. National Powergrid** – To note the invitation to various events.
- 19.11. Church Fenton Lane Garage** – To note the report that it is sticking and agree any actions.
- 20. NYC CORRESPONDENCE – 20.1. Household Waste Recycling Centre (HWRC) Consultation** – To note the consultation which ends 31st January.
- 20.2. Newsletters** – To note the information provided in the Your North Yorkshire and Climate Change newsletters.
- 20.3. North Yorkshire & York Local Nature Recovery Strategy (LNRS)** – To note the information provided from the webinar.
- 20.4. North Yorkshire Local Plan Launch briefing** – To note the information provided.
- 21. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** - To bring to the attention of the Council or the Clerk any minor matters of business or agenda items for the next meeting.