

**ULLESKELF PARISH COUNCIL**  
**12 Waddle Road, Micklefield, LEEDS, LS25 4EP**  
**07890017674 e-mail: ulleskelfpc@hotmail.com**

3rd November 2023

A Meeting of Ulleskelf Parish Council will be held on **Thursday 9th November 2023** commencing at **1900** at the Village Hall. Members of the press and public are welcome to attend to listen to the proceedings.

*D Meir*

**Debi Meir**  
**Clerk to the Council**

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**AGENDA**

- 1. APOLOGIES** – To receive and approve apologies for absence.
- 2. DECLARATIONS OF INTEREST** – To receive and record any declarations of interest.
- 3. MEMBERS OF THE PUBLIC TO SPEAK**
- 4. MINUTES OF THE LAST MEETING** - To approve the minutes of the meeting of the council held on 12th October 2023 as a true record.
- 5. UPDATE ON ONGOING MATTERS – 5.1. Website and email** - To receive an update and agree any further actions.  
**5.2. Bowlam Bank Footpath** – To receive an update on the request to re-instate the footpath.  
**5.3. Stile and fence at Railway Bridge** – To receive an update on the requests to lower the stile and make the fence safe.  
**5.4. Vehicle activated sign** – To receive an update from Councillor Adamson on the proposal for new signs  
**5.5. Footpath to bus stop at 5 lanes end** – To receive an update and agree any actions.  
**5.6. Garage exterior area** – To receive an update and agree any actions.  
**5.7. Footpath under the Railway Bridge** – To receive an update on the request to re-instate the footpath.  
**5.8. Christmas decorations** – To consider and approve the arrangements for Christmas decorations.  
**5.9. Hedgehog Highway project** – To receive an update on the purchase.  
**5.10. West End traffic mirror request** – To receive an update.  
**5.11. Councillor I.D. Badges** – To receive an update on the purchase.
- 6. STREETLIGHTS – 6.1 Outstanding work** - To receive information on outstanding work and agree any actions.  
**6.2. Faults** – To receive reports on any new faults and agree any actions.
- 7. SPORTS FIELD/ RECREATION FACILITIES – 7.1. Children's play area annual inspection repairs** – To receive an update on the actions required from the annual inspection and agree any further actions.

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- 7.2. Children's play area monthly inspection** – To receive a report and agree any actions.
- 7.3. Sports field annual inspection repairs** – To consider the quotes and agree any further actions.
- 7.4. Sports field monthly inspection** – To receive a report and agree any actions.
- 7.5. Play area inspection training** - To receive an update and agree any actions.
- 7.6. Sports field fence repairs** – To receive an update.
- 7.7. Pavilion project funding** - To receive any quotes and agree any actions.
- 7.8. Pavilion planning application** – To receive an update and agree any actions.
- 7.9. Car park** – To receive an update on the request to use the Zwetsloots site as a car park and agree any actions.
- 7.10. Other** – To receive any other updates.
- 8. VILLAGE AMENITIES – 8.1. Gateway signs** – To receive an update on permissions required, consider and approve quotes and agree any further actions.
- 8.2. Defibrillators** – To receive an update on the purchase of the new defibrillator for Busk Lane and agree any actions.
- 8.3. Permissive path** – To consider and approve the request to fund the permissive footpath between pines lane and the chicken houses.
- 9. SPORTS AND SOCIAL CLUB – 9.1. Councillor Surgery** – To receive any feedback, agree any actions and confirm who will attend the next surgery.
- 9.2. 18.6. D Day 80, 6 June 2024** – To receive an update and agree any actions.
- 9.3. Updates** - To receive any updates and agree any actions.
- 10. VILLAGE HALL** – To receive any updates.
- 11. CHURCH FENTON AIRBASE – 11.1. HGV and planning complaints** – To note the further correspondence received from residents, receive an update on the multi-agency meeting and agree any actions.
- 11.2. Planning Consultant** – To consider the proposal to appoint a planning consultant and agree any actions.
- 11.3. Intensification of activity at Church Fenton Airfield** – To note the response from NYC and agree any actions.
- 11.4. Other** – To receive any other updates and agree any actions.
- 12. SELBY AND DISTRICT RAIL USERS GROUP – 12.1. Station adoption** – To receive an update and agree any actions.
- 12.2. Updates** – to receive any updates from the group and agree any actions.
- 13. NEIGHBOURHOOD PLAN** – To receive an update and agree any further actions.
- 14. PLANNING – 14.1. ZG2023/1015/TPO - Application for consent to crown reduce by 30%, crown thin by 15% and remove deadwood over 0.2m in diameter to 1 Copper Beech tree covered by TPO 18/1986 at 1 St Johns Court, Church Fenton Lane** – To note the comments submitted.
- 15. FINANCE – 15.1. Accounts** – To note monies that have been received, approve and authorise expenditure items on the report.
- 15.2. Finance report** – To consider the report and agree any actions.

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- 15.3. Bank reconciliation** – To review and confirm the accuracy of the bank reconciliation.
- 15.4. Current account** – To receive an update on the mandate change requests and consider the proposal to switch to the Unity Trust Bank.
- 15.5. Redwood signatories** – To receive an update on the changes.
- 15.6. Cambridge savings account** – To receive an update on the opening of the account.
- 15.7. Internal Audit** – To note the closure of Town Parish Audit Ltd and agree any actions.
- 16. YLCA CORRESPONDENCE – 16.1. White Rose updates and Law and Governance bulletins** – To note the latest news and guidance provided.
- 16.2. Training E-bulletins** – To consider any requests for training.
- 16.3. NALC Chief Executive Bulletins** – To note the information provided.
- 17. CORRESPONDENCE – 17.1. Up for Yorkshire** – To note the regular updates provided.
- 17.2. Community First Yorkshire** – To note the newsletters, funding bulletins provided.
- 17.3. Rural Services Network** – To note the latest news and information provided.
- 17.4. Citizens Advice** – To note the information and consider the request for a donation.
- 17.5. Police, Fire & Crime Commissioner** – To note Commissioner Zoë's Quarterly Engagement Blog Post
- 18. NYC CORRESPONDENCE – 18.1. Polling District Review consultation** – To consider and agree any comments.
- 18.2. Budget Consultation** – To consider and agree any comments.
- 18.3. Draft Housing Strategy: 2024-2029 consultation** - To consider and agree any comments.
- 19. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** - To bring to the attention of the Council or the Clerk any minor matters of business or agenda items for the next meeting.