

Ulleskelf Parish Council
Meeting 8 of 2023/2024 – 9th November 2023

Present: Councillors Andrew Lowe, David Parkes, Andy Haw, Tom Smith, Janet Adamson and the Clerk.

A prayer was said following the sad news that Councillor Dewhurst has recently passed away.

153/24 APOLOGIES – Apologies were received from Councillor Spink

154/24 DECLARATIONS OF INTEREST – None

155/24 MEMBERS OF THE PUBLIC TO SPEAK – None present.

156/24 MINUTES OF THE LAST MEETING – The minutes of the meeting of the council held on 12th October 2023 were approved as a true record.

157/24 UPDATE ON ONGOING MATTERS – 157/24.1. Website and email – No progress to report
157/24.2. Bowlam Bank Footpath – The re-instatement of the footpath has not yet been completed.

157/24.3. Stile and Fence at Railway Bridge – The Environment Agency has been informed that the work has not been completed but no response has been received. Action: Clerk to chase

157/24.4. Vehicle Activated Sign - Highways has advised that they will not put in new signs and there is no history of accidents and they have no funds. Action: Councillor Adamson will check what the Parish Council can put in and get prices for consideration. Clerk to check how data can be obtained from the existing signs.

157/24.5. Footpath to bus stop at 5 Lanes End – Highways has not yet provided a response.

157/24.6. Garage exterior area – Councillor Lowe and Adamson have cleared the area and Councillor Adamson has offered to keep it tidy.

157/24.7 Footpath under the railway bridge – The work was not completed on 17th October as advised and the clerk requested an update.

157/24.8. Christmas decorations - Resolved: Unanimously approved to put up the same decorations as last year.

157/24.9. Hedgehog Highway project – The payment is to be approved under item 167/24.1. Once payment is received they will be dispatched.

157/24.10. West End Traffic Mirror – It was confirmed that this does not meet Highways criteria for a traffic mirror.

157/24.11. Councillor I.D. badges – Resolved: To approve the purchase of yellow lanyards.

158/24 STREET LIGHTS – 158/24.1. Outstanding repairs – No further progress reported.

158/24.2. Faults – It was reported that LP30 on the railway bridge is not working. This is to be replaced as part of the improvement scheme that has been approved.

159/24 SPORTSFIELD/RECREATION FACILITIES - 159/24.1. Children's play area annual inspection repairs – No update available. Resolved: To order the bark in the spring. Action: Clerk to request a quote for the repair to the wall.

159/24.2. Childrens play area monthly inspection – No report received.

159/24.3. Sports field annual inspection repairs – Resolved: To ask the supplier why a compliant surface was not put in below the parallel bars and chin bars when the equipment was installed and to obtain 2 further quotes.

Resolved: Councillor Lowe and Councillor Smith to provide the photographs requested for the MUGA paintwork and to approve the quote for the minor repairs

Ulleskelf Parish Council
Meeting 8 of 2023/2024 – 9th November 2023

159/24.4. Sports field monthly inspection – Councillor Lowe has cleared the litter from the field following the fireworks event and had the bins emptied. Councillor Lowe has spoken to the Foreman of the West End housing development about the workmen using a hole in the fence to access the compound and they have agreed to put a gate in. Action: Councillor Lowe to be given the MUGA code so he can access it.

159/24.5. Play area inspection training - It was reported that ROSPA training is not available until spring and YLCA are also looking at providing training at that time. An alternative of having a joint private training session with members of Church Fenton Parish Council is being looked into.

159/24.6. Sports field fence repairs – It was reported that the sections of the repaired fence not repaired may not be the responsibility of the Parish Council. Action: Clerk to check.

159/24.7. Pavilion Project funding – No alternative quotes have been received yet.

159/24.8. Pavilion planning application – Awaiting determination.

159/24.9. Car park – No update available

159/24.10. Other - No other issues reported.

160/24 VILLAGE AMENITIES – 160/24.1. Gateway signs – Resolved: To approve the quote from Glasdon for the gateway signs. Action: Clerk to obtain quotes from accredited installers.

160/24.2. Defibrillators – The new defibrillator for Busk Lane has been received and installation is being organised.

160/24.3. Permissive Path – Resolved: To approve the annual cost of £204 to fund the permissive footpath between pines lane and the chicken houses.

161/24 SPORTS AND SOCIAL CLUB – 161/24.1. Councillor Surgery - Councillor Parkes and Councillor Smith attended the Saturday Social and no issues were raised. Councillor Smith will attend the next Surgery. Resolved: To order badges for Parish Councillors

161/24.2. D Day 80, 6 June 2024 - Councillor Parkes has been in contact with the scouts, who are keen to be involved and the Church, who are willing to consider it. Action: Councillor Parkes to discuss with the sports and social club and school.

161/24.3. Updates – No updates reported..

162/24 VILLAGE HALL – No updates reported.

163/24 CHURCH FENTON AIRBASE – 163/24.1. HGV and planning complaints – All the evidence that has been provided by residents has been sent to North Yorkshire Councillor Lee. He has reported that officers at the council had an internal meeting and a stop notice relating to the aggregate movements has been issued. Councillor Lee is insisting that the multi-agency meeting is still required as the aggregate lorries were only a small part of the problem. It is proposed for the meeting to take place at the end of November /start of December. Resolved: To request the following restrictions:

- Number of vehicles – To restrict this to 12 per day as per the original planning permission for the car storage facility.
- Hours for HGV movements – To restrict these to between 9am and 3pm to avoid school/ work traffic and unsocial hours.
- Road surface – To be repaired / resurfaced to reduce the noise impact of the HGV's.

The Parish Council conveyed it's thanks to Bridget Englefield for her valuable work on this issue.

Ulleskelf Parish Council
Meeting 8 of 2023/2024 – 9th November 2023

163/24.2. Planning Consultant – Councillor Smith and Councillor Adamson will obtain quotes and will request an extraordinary meeting for them to be considered.

163/24.3. Intensification of Activity at Church Fenton Airfield - The further correspondence on this issue was noted. Action: Clerk to chase if not further response is received.

163/24.3. Other - None

164/24 SELBY AND DISTRICT RAIL USERS GROUP – 164/24.1. Station adoption - No update available.

164/24.2. Updates - Updates from the group were noted.

165/24 NEIGHBOURHOOD PLAN – The grant application has been started by the Clerk.

166/24 PLANNING – 166/24.1. ZG2023/1015/TPO - Application for consent to crown reduce by 30%, crown thin by 15% and remove deadwood over 0.2m in diameter to 1 Copper Beech tree covered by TPO 18/1986 at 1 St Johns Court, Church Fenton Lane – It was noted that a request had been submitted to include a condition that the work is carried out outside of nesting season.

167/24 FINANCE - 167/24.1. Accounts – Resolved: To approve the following payments:

No.	Item	Type/ chq. no	Voucher No.	Net £	VAT £	Total £
1	MUGA Electricity – October	DD	PV69/23	76.00	0.00	76.00
2	Broadband - November	DD	PV70/23	3.05	0.00	3.05
3	Clerk's expenses	FP	PV71/23	26.90	0.81	27.71
4	Playground inspection training	FP	PV72/23	39.90	7.98	47.88
5	Website hosting	FP	PV73/23	65.00	13.00	78.00
6	Defibrillator pads	FP	PV74/23	137.33	27.47	164.80
7	Clerk's Salary – Nov & back pay	FP	PV75/23	603.70	0.00	603.70
8	Community lunches	FP	PV76/23	80.00	0.00	80.00
9	Hedgehog Highways	FP	PV77/23	157.50	0.00	157.50
10	ICO annual fee	DD	PV78/23	35.00	0.00	35.00
	Total			1,224.38	49.26	1,273.64

The following receipts were noted:

No.	Item	Voucher No	£
1	Garage rental October	RV16/23	40.00
2	Redwood bank interest	RV17/23	237.42
	Total		277.42

The balance in all accounts after all receipts and payments is £181,657.73.

167/24.2. Finance Report – The report was reviewed and no actions required.

167/24.3. Bank reconciliation – Resolved: To confirm the accuracy of the reconciliation.

167/24.4. Current account – Resolved: To switch the current account to Unity Trust Bank. To approve Councillor Spink, Councillor Haw, Councillor Smith and Councillor Adamson as signatories on the new current account.

Ulleskelf Parish Council
Meeting 8 of 2023/2024 – 9th November 2023

167/24.5. Redwood signatories – The request to remove the ex-councillors and add Councillor Spink and Councillor Haw as signatories has been actioned. Resolved: To add Councillor Smith as a signatory.

167/24.6. Cambridge savings account – Resolved: To reapply for the account with Councillor Smith, Councillor Spink and Councillor Haw and the Clerk as signatories.

167/24.7. Internal Audit – It was noted that Town Parish Audit Ltd is no longer trading. Action: Clerk to obtain quotes for an alternative internal auditor for the next meeting.

168/24 YLCA CORRESPONDENCE – 168/24.1. White Rose updates and Law and Governance bulletins – The latest news and guidance were noted.

168/24.2. Training E-bulletins – No training requested.

168/24.3. NALC Chief Executive Bulletins – The information provided was noted.

168/24.4. YLCA Training Day Friday 10th November – No attendance requested.

169/24 CORRESPONDENCE – 169/24.1. Up for Yorkshire – The regular updates from organisations and community groups were noted.

169/24.2. Community First Yorkshire – The newsletters and funding bulletin were noted.

169/24.3. Rural Services Network – The latest news and information were noted.

169/24.4. Citizens Advice – The information provided was noted. Resolved: To approve a donation of £100.

169/24.5. Police, Fire & Crime Commissioner – The Commissioner's quarterly engagement blog post was noted.

170/24 NYC CORRESPONDENCE – 170/24.1. Polling District Review consultation – Resolved: No comments required.

170/24.2. Budget Consultation – Resolved: No comments required.

170/24.3. Draft Housing Strategy: 2024-2029 consultation - Resolved: No comments required.

171/24 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 171/24.1. Crossing on Railway Bridge - Action: Clerk to make a request for a crossing to be installed.

171/24.2. Councillor vacancy – The vacancy arising from the sad passing of Councillor Dewhurst will be advertised in due course. Action: Councillors to provide next of kin information to the clerk.

171/24.3. Barbed wire fence across the public footpath - It was noted that resident has reported this to North Yorkshire Council. Action: Clerk to check if they have responded and if not to chase.

171.24.4. Rough Sleeper estimate 7th November - The Council are not aware of any rough sleepers. Action: Clerk to respond.