

Ulleskelf Parish Council  
Meeting 5 of 2023/2024 – 10th August 2023

**Present:** Councillors David Parkes, Andrew Lowe, Martin Doolan, Andy Haw, Paul Spink, Robert Dewhurst, Neil Cowan (representative of SADRUG) and the Clerk.

**092/24 APOLOGIES** – None

**093/24 DECLARATIONS OF INTEREST** – None

**094/24 MEMBERS OF THE PUBLIC TO SPEAK** – Neil Cowan, the representative of SADRUG provided the council with further information about the adoption of the station to be considered under item 104/24.1. The scheme would require volunteers from the community to come forward to work on the project to bring improvements to the station. The volunteers would form a “Friends of Ulleskelf station” group which would sign a formal agreement with Northern Rail to adopt the station. All volunteers would receive formal safety training.

**095/24 MINUTES OF THE LAST MEETING** – The minutes of the meeting of the council held on 13<sup>th</sup> July 2023 were approved as a true record.

**096/24 ULLESKELF ARMS** – Resolved: Not to apply to register it as a community asset due to lack of public interest and representation at the meeting.

**097/24 UPDATE ON ONGOING MATTERS – 097/24.1. Facebook** – No progress made.

**097/24.2. Website and email** – No progress to report

**097/24.3. Bench at end of Ings Road** – A quote is awaited.

**097/24.4. Bowlam Bank Footpath** – No progress reported on the re-instatement of the footpath.

**097/24.5. Busk Lane Footpath** – The damage has been repaired.

**097/24.6. Overgrown verge on Busk Lane** – The verge to be cut back and re-seeded.

**097/24.7. Stile and Fence at Railway Bridge** – A request to lower the stile and make the fence safe has been made to the Environment Agency and a response is awaited.

**097/24.8. Vehicle Activated Sign** - Action: Councillor Doolan to arrange for the batteries to be changed.

**098/24 STREET LIGHTS – 098/24.1. Outstanding repairs** –An update on the outstanding replacements has been requested but no response has been received.

**098/24.2. Improvement Scheme** – The scheme at Church Fenton is no longer required as the lights have been installed as part of the development. Action: Clerk to request a quote excluding this scheme.

**098/24.3. Faults** – No new faults were reported.

**099/24 SPORTSFIELD/RECREATION FACILITIES - 099/24.1. Children’s play area and gym**

**equipment inspection and repairs** – No inspection completed due to the resignation of Councillor Glynn, but she reported that she has been unable to locate the replacement caps. **Resolved:** Councillor Spink and Councillor Dewhurst to complete to inspections going forward. Action: Clerk to order new caps

**099/24.2. Park Cleaning** – Councillor Lowe will complete the cleaning of the play area on Monday. The replacement wheelie bin has been received and the old one disposed of. Councillor Lowe has cleared the litter from the sports field.

**099/24.3 Play Area Inspection Training** – An online training course has been found. Resolved: To approve Councillor Spink and Councillor Dewhurst doing the course.

**099/24.4. Annual play area inspection** – It was noted that the inspection of the play area and sports field facilities will be carried out in September at a cost of £150.

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**099/24.5. Sports field fence** – A quote is awaited.

**099/24.6. Pavilion Project funding** – NYC have responded that they must follow the legislation and has been asked to clarify what legislation they are referring to.

**099/24.7. Pavilion Planning application** - The additional information has been provided.

**099/24.8. Pavilion project works** – Resolved: Not to approve any works to be commenced.

**099/24.9. Car park** – Councillor Doolan is continuing to negotiate with the agent on the proposal to use the Zwetsloot site as a car park.

**099/24.10. Car charging** – A quote has been received but further quotes would be needed and scheme is not covered by the government grants Action: Clerk to ask County Councillor Lee about grant funding.

**099/24.10. Other** - It was reported that a panel in the bus shelter has been smashed.

Resolved: To approve the purchase of 6 polycarbonate replacement panels at a cost of £340 + VAT Action: Councillor Lowe to clear the broken glass

**100/24 VILLAGE AMENITIES – 100/24.1. Gateway signs** – Quotes have been requested and one company has requested further information on the requirement which was agreed at the meeting. The permission form has been obtained and location maps are required and an accredited installer is required.

**100/24.2. Defibrillators** – It was reported that the new defibrillator at the garage have been registered and permission has been given for a defibrillator to be installed in the phone box on Busk Lane. Bellway homes will supply a defibrillator for their estate.

Resolved: To apply for the grant for the new defibrillator and purchase when approved.

**100/24.3. Dog Waste Bin** – The landowner has granted permission for the bin to be installed on his land but the council will not empty it because it is on a 60mph road, so the purchase cannot go ahead.

**100/24.4. Noticeboard replacement glass** – A quote is awaited.

**101/24 SPORTS AND SOCIAL CLUB – 101/24.1. Councillor Surgery** - Councillor Parkes attended the Saturday social in July no issues were raised. Councillor Parkes and Councillor Dewhurst will attend in August.

**101/24.2. Website** – Clerk is working with the two members to ensure the correct level of access to the website is provided.

**101/24.2. Other updates** – None

**102/24 VILLAGE HALL – 102/24.1. Broadband** –A further complaint was raised that the compensation has not been paid and the dispute adjudicator re-opened the case. Clerk is waiting contact from talk-Talk to resolve it.

**102/24.3. Other** – No other updates reported.

**103/24 CHURCH FENTON AIRBASE – 103/24.1. Pedestrian Crossing sign** – Highways has reported that the safety audit found no safety concerns regarding the existing siting of the sign therefore it will not be re-sited.

**103/24.2. Sports field grass cutting** – It was noted that the grass has been cut as a cost of £140. It will be re-cut in a week's time and as and when needed.

**103/24.3. Flying Legends Airshow** – It was noted that the organisers had made a £50 donation to the Yorkshire Air Ambulance in Lieu of the pass printing costs.

**103/24.4. Other** – None

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- 104/24 SELBY AND DISTRICT RAIL USERS GROUP – 104/24.1. Station adoption – Resolved:** To support the adoption of the station: Action: Neil Cowan to organise a public meeting in September and confirm insurance arrangements for the scheme.  
**104/24.2. Updates** - Updates from the group were noted.
- 105/24 NEIGHBOURHOOD PLAN** – Grant funding is now available for this year and Clerk has request the cost information from the Consultant. If not received by the next meeting will look for a different consultant.
- 106/24 PLANNING – 106/24.1. ZG2023/0696/HPA replace existing A-frame tiled roof with a reinforced flat roof and installation of a wooden staircase, installation of decking on roof with balustrade, installation of privacy fence/screen on the east side of the roof at 1A West End. Resolved:** No comments required  
**106.2. 022/0636/FUL Proposed single detached house with attached garage and access at Church View Main Street - Resolved:** To object to the proposed dwelling as it is too large, and the ridge line is above that of the neighbouring properties, therefore it is not in keeping with the street scene and character of the neighbouring properties.  
**106.3. ZG2023/0454/TPO Application for consent to fell 1 Beech tree and replant with 1 Purple Beech tree covered by TPO 5/1998 on land at Ulla Green** – permission refused. It was noted the tree T20 on Ulla Green, also covered by TPO 5/1998 has been felled.  
Action: Clerk to report to planning enforcement.  
**106.4. 2020/1363/DOC Permission 2016/0403/OUT Outline application for erection of up to 25 dwellings following demolition of existing dwelling and farm-buildings to include access, landscaping and scale granted by appeal APP/N2739/W/17/3173108 at West Farm West End Approach** – The discharge of conditions 04 (archaeology), 17 (schedule of works), 20 (highways) and 21 (construction method statement) and part discharge of conditions 14 (contamination), 15 (contamination), and 18 (highways) was noted.
- 107/24 FINANCE - 107/24.1. Accounts – Resolved:** To approve the following payments:

No.	Item	Type	Voucher No.	Net £	VAT £	Total £
1	MUGA Electricity – July	DD	PV40/23	55.00	0.00	55.00
2	Talk Talk – Broadband - August	DD	PV41/23	41.49	0.00	41.49
3	Air Ambulance donation	DD	PV42/23	100.00	0.00	100.00
4	Sports field rental	FP	PV43/23	1.00	0.00	1.00
5	Garden sign and various installation works	FP	PV44/23	760.90	152.18	913.08
6	Planning application documents	FP	PV45/23	270.00	0.00	270.00
7	Community lunches	FP	PV46/23	135.00	0.00	135.00
8	HMRC Quarter 1 PAYE costs	FP	PV47/23	265.37	0.00	265.37
9	Clerk's Salary - August	FP	PV48/23	383.50	0.00	383.50
	<b>Total</b>			<b>2,012.26</b>	<b>152.18</b>	<b>2,067.95</b>

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The following receipts were noted:

No.	Item	Voucher No	£
1	Garage rental July	RV07/23	40.00
2	MUGA donation	RV08/23	12.00
3	Redwood bank interest	RV09/23	224.00
	<b>Total</b>		<b>276.00</b>

The balance in all accounts after all receipts and payments is £173,635.87.

**107/24.2. Finance Report** – The report was reviewed and councillors were encouraged to find projects to spend the available CIL funding on.

**107/24.3. Bank signatories** – Councillor Haw has now received his log-on information and requests have been submitted to add Councillor Dewhurst and remove Councillor Glynn, following her resignation. Action: Clerk to chase outstanding requests and request removal of Councillor Glynn from the Redwood account.

**107/24.4. Bank reconciliation** – Resolved: To confirm the accuracy of the reconciliation.

**107/24.5. Savings Account** – Resolved: To approve Councillors Doolan, Spink and Dewhurst and the Clerk as signatories and to transfer £80,000 into the account.

**107/24.6. CIL funding** – A CIL statement has not yet been received.

**108/24 YLCA CORRESPONDENCE – 108/24.1. White Rose updates and Law and Governance bulletins** – The latest news and guidance were noted.

**108/24.2. Training E-bulletins** – The available training was noted.

**108/24.3. NALC Chief Executive Bulletins** – The information provided was noted.

**108/24.4. Annual Review 2-22-23** - The report was noted.

**108/24.5. D Day 80, 6 June 2024** – The updated guide was noted.

**109/24 CORRESPONDENCE – 109/24.1. Up for Yorkshire** – The regular updates from organisations and community groups were noted.

**109/24.2. Community First Yorkshire** – The newsletters and funding bulletin were noted.

**109/24.3. Rural Services Network** – The latest news and information were noted.

**109/24.4. 20s Plenty for North Yorkshire** – The updates were noted.

**109/24.5. Resident** – The complaint about the impassible footpath and highways response that they are dealing with it was noted.

**109/24.6. Police, Fire & Crime Commissioner** - The progress report on action taken to address Violence Against Women and Girls was noted.

**110/24 NYC CORRESPONDENCE – 110/24.1. Parish Charter** – The charter was noted.

**110/24.2. Waste Collection** - The various updates and changes to collections due to industrial action were noted.

**110/24.3. Your North Yorkshire** – The newsletter was noted.

**111/24 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 111/24.1. Footpath to bus stop at 5 lanes end** – Councillor Doolan to progress the request.

**111/24.2. Resignation of Councillor Glynn**– The resignation was noted. Action: Clerk to inform NYC so the vacancy can be advertised and send letter of thanks to Councillor Glynn.

**111/24.3. Bench repair** – Action: Councillor Doolan will progress the repair of a slat on the bench on the path to Hags Farm.