

Ulleskelf Parish Council
Meeting 3 of 2023/2024 – 8th June 2023

Present: Councillors Martin Doolan, David Parkes, Andrew Lowe, Rachel Glynn, Andy Haw, Paul Spink, Robert Dewhurst and the Clerk.

- 051/24 DECLARATION OF ACCEPANCE OF OFFICE** – The signed declaration was received from Councillor Dewhurst.
- 052/24 APOLOGIES** – None
- 053/24 DECLARATIONS OF INTEREST** – None
- 054/24 MEMBERS OF THE PUBLIC TO SPEAK** – None
- 055/24 MINUTES OF THE LAST MEETING** – The minutes of the meeting of the council held on 11th May 2023 were approved as a true record.
- 056/24 GENERAL POWER OF COMPETENCE** – It was confirmed that the council meets the criteria.
Resolved: To adopt the general power of competence
- 057/24 CLERKS REPORT – 182/23.1. Facebook** – No progress made.
182.23.2. Website and email – No progress made.
189/23.5. Church Fenton Lane Garage – The agreement has been signed and will commence from July.
189/23.7. The Pensions Regulator – The declaration has not yet been completed.
050/24.1 Bench at end of Ings Road – Action: Councillor Doolan to obtain a quote to move the bench forward.
- 058/24 STREET LIGHTS – 058/24.1. Outstanding repairs** – The old columns have now been removed and LP8 has been re-located. Resolved: To approve the quotes of £1,650 + VAT to replace LP18 and LP 43.
A request had been made to replace LP33 in November 2022. Action: Clerk to chase this replacement.
058/24.2. Improvement Scheme – Councillor Doolan has requested a meeting with the contractor to discuss and is awaiting a response.
058/24.3. Faults – No new faults were found. Action: Councillor Spink to put a notice on Next Door reminding people how to report faults.
- 059/24 SPORTSFIELD/RECREATION FACILITIES - 059/24.1. Children's play area and gym equipment inspection and repairs** – Action: The inspection will be completed by Councillor Glynn tomorrow.
059/24.2. Park Cleaning – The playground bark has been raked and cleared of litter. It was noted that the bin was $\frac{3}{4}$ full with bark. The litter has also been collected from the sports field and the bins have been emptied. The small wheelie bin is damaged. Resolved: To replace the small wheelie bin.
059/24.3 Play Area Inspection Training – No alternative training found.
059/24.4. Sports field fence – Councillor Doolan has confirmed that the fence on the Pavilion side is not out responsibility but the rest is. Action: Councillor Doolan to get a quote to fix it.
059/24.5. Pavilion Project - The planning application has rejected as invalid and additional information has been requested which needs to be provided before the 18th June. The PUSH Committee are working on the information required. NYC have confirmed that they have received the section 106 funding form asked about additional quotes, which the clerk has responded to.

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059/24.6. Car park – Discussions are ongoing regarding using the Zwetsloot site as a car park.

059/24.7. Car charging – Awaiting quotes. Action: Clerk to look at the funding application.

059/24.8. Other - A report has been received that the MUGA gate is being left open and the bin was not emptied. Councillor Lowe has put the bin out to be emptied and informed the resident. Action: To ask the PUSH secretary to remind users to close the gate.

060/24 VILLAGE AMENITIES – 060/24.1. Gateway signs – Councillor Lee has funding available which could be used for this project. Action: Clerk to obtain quotes and contact Councillor Lee about the funding.

060/24.2. Defibrillators – Permission has not yet been received for the defibrillator at the Airbase, but the new cabinet and new defibrillator at the garage are to be installed. Ashberry Homes have agreed to provide a defibrillator for the Poppy Fields estate.

060/24.3. Dog Waste Bin – To carry forward to the next meeting.

060/24.4. Noticeboard replacement glass - To carry forward to the next meeting.

061/24 SPORTS AND SOCIAL CLUB – 061/24.1. Councillor Surgery - Councillor Lowe and Councillor Parker will attend the Saturday social on Saturday 10th June. Arrangements for July are to be confirmed.

061/24.2. Other updates – The Sports and Social Club held a meeting last night but the schedule of planned events has not yet been released. They have requested access to post onto the website. Resolved: To grant them permission to post items on the website but not to allow comments. Action: Clerk to organise.

062/24 VILLAGE HALL – 062/24.1. Broadband – No further update

062/24.2. lights – The new PIR flood lights are to be installed soon.

062/24.3. Other – No other issues reported.

063/24 CHURCH FENTON AIRBASE – 063/24.1. Footpath route from Ulleskelf to Church Fenton - Councillor Spink has walked the route and conducted informal canvassing and found that it may be difficult to upgrade the route and there was little support for it. Resolved: No further action to be taken at present. It was reported that the path on Bowlam Bank has not been restored following the work done by the Environment Agency. Action: Clerk to raise with NYC.

063/24.2. Pedestrian Crossing sign – The request to relocate the sign has been made and highways will conduct a safety audit to investigate.

063/24.3. Flying Legends Air show 15th – 16th July – The council were informed that the traffic management company had consulted with Highways and Church Fenton Parish Council on the traffic management plan but had failed to consult with Ulleskelf Parish Council. The organisers have not put in place any provision of residents passes to allow residents to access the village. Resolved: To ask the organisers to agree a resident pass which the Parish Council will print and distribute to residents.

063/24.4. Other – Residents have requested that paths are cut into the grass at the sports field. Resolved: To approve a path to be cut into the grass and maintained on an ongoing basis.

064/24 SELBY AND DISTRICT RAIL USERS GROUP – 064/24.1. Station adoption – The SADRUG representative is arranging a meeting with the representative from Northern to discuss

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the proposal. Resolved: Councillor Spink to attend the meeting and other Councillors to be invited when the date is known.

064/24.2. Updates - Updates from the group were noted.

065/24 NEIGHBOURHOOD PLAN – No progress to report. Action: Councillor Glynn to contact David Gluck to take this forward.

066/24 PLANNING – 066/24.1. ZG2023/0454/TPO - Application for consent to fell 1 Beech tree and replant with 1 Purple Beech tree covered by TPO 5/1998 on land at Ulla Green, Church Fenton – Resolved: No comments required.

It was noted that this work has already been completed and damage was caused to the pavements when it was done. Action: Clerk to report the damage to Highways.

066/24.2. Reserved matters application including appearance, layout, scale and landscaping of approval 2018/0673/OUTM Hybrid application for (1) Full planning permission for the erection of a building for creative, digital and media use and associated works, including parking, servicing and access; and permanent change of use of existing buildings to commercial TV and film studios and associated services and activities; and (2) Outline planning permission, with means of access to be considered, for the development of a creative, digital and media industries employment park and film studios (including A1, A3, D1 and C1 use class buildings), open space, landscaping, car parking and ancillary works at Leeds East Airport – permission granted

067/24 FINANCE - 067/24.1. Accounts – Resolved: To approve the following payments:

No.	Item/Payee	Chq No./ type	Voucher No.	Net £	VAT £	Total £
1	MUGA Electricity – May	DD	PV21/23	55.00	0.00	55.00
2	Annual Insurance	FP	PV22/23	996.45	0.00	996.45
3	Talk Talk – Broadband - June	DD	PV23/23	41.49	0.00	41.49
4	Defibrillator pads	FP	PV24/23	104.95	20.99	125.94
5	Clerks SLCC membership	FP	PV25/23	55.50	0.00	55.50
6	Village hall annual payment	FP	PV26/23	400.00	0.00	400.00
7	Clerks printing costs	FP	PV27/23	3.44	0.69	4.13
8	Clerks Salary - June	FP	PV28/23	369.75	0.00	369.75
9	Internal Audit fee	FP	PV29/23	135.00	0.00	135.00
	Total			2,161.58	21.68	2,183.26

The following receipts were noted:

No	Item/Payee	Voucher No.	Total £
1	Flood group easy fundraising	RV04/23	106.77
2	Redwood bank interest	RV05/23	177.48
	Total		284.25

The balance in all accounts after all receipts and payments is £178,719.59

067/24.2. Finance Report – The report was noted and no actions required.

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067/24.3. Bank signatories – The request to add Councillor Spink has been sent. Councillor Haw was unable to access the system as an activation code was not received .
Action: Councillor Glynn to resolve.

Resolved: To add Councillor Dewhurst as a signatory

067/24.4. Bank reconciliation - Resolved: To confirm the accuracy of the bank reconciliation.

067/24.5. Savings Account – To carry forward to the next meeting.

067/24.6. Internal Audit Report 2022-23 – No issues were raised.

067/24.7. Review of system of internal control 2022-23 Accounts – Resolved: No actions required.

067/24.8. Annual Governance Statement 2022-23 – Resolved: To approve the Annual Governance Statement in the Annual Return. The approved document was signed by the Chairman and Clerk.

067/24.9 Review of the Annual Accounts 2022-23 – Resolved: To approve the Accounting Statements. The approved document was signed by the Chairman.

067/24.10. Period for the exercise of public rights – Resolved: To confirm the period for the exercise of public rights as Monday 12th June to Friday 21st July

067/24.11. CIL Report 2022-23 – Resolved: To approve the report.

067/24.12. Reserves – Resolved: To approve the reserves.

067/24.13. CIL funding – A query has been sent about the CIL funding from the development at the Airbase and about the latest statement. A response is awaited.

068/24 YLCA CORRESPONDENCE – 068/24.1. White Rose updates – The latest news and guidance was noted.

068/24.2. Training E-bulletins - The available training was noted.

068/24.3. NALC Chief Executive Bulletins – The information provided was noted.

068/24.4. Meeting with Assistant Chief Constable Scott Bisset on Wednesday 12 July 2023 at 6:30pm – No questions were raised.

069/24 CORRESPONDENCE – 069/24.1. SDAVS updates – The regular updates from organisations and community groups were noted.

069/24.2. Community First Yorkshire – The newsletters and funding bulletin were noted.

069/24.3. Rural Services Network – The latest news and information were noted.

069/24.4. Consultation on community benefit schemes from large scale electricity infrastructure developments – No comments agreed.

069/24.5. Overgrown vegetation – Action: Clerk to submit a request to Network Rail to cut back the overgrown weeds and overhanging tree on the embankment behind Ryedale Close.

069/24.6. 20s Plenty for North Yorkshire – The update was noted and no comments were put forward to submit to the speed review ahead of the North Yorkshire Council vote.

069/24.7. Residents request for a traffic mirror – Action: Clerk to submit a request to Highways.

069/24.8. Residents request to cut the grass verge on Busk Lane – The Parish Council has never been responsible for cutting this grass verge. Action: Clerk to ask highways to cut back the weeds and report that the developer did not re-grass the verge

070/24 NYC CORRESPONDENCE – 070/24.1. “Let’s Talk Transport” conversation – Noted and publicised the survey to be completed by Monday 17 July

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070/24.2. North Yorkshire community Awards – Noted and publicised with the deadline for submissions of 11th June.

071/24 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 071/24.1. Deer on Boggart Lane – It was reported that a number of deer have been knocked down on the road to Ozendyke. Action: Clerk to request a deer warning sign is put up

To consider exclusion of press and public by virtue of The Public Bodies (admission to Meeting) Act 1960 due to the confidential nature of business under agenda item 22. – None present

072/24. CLERKS SALARY – Resolved: To approve an increase in the clerk's salary following their attainment of the CiLCA qualification.