

**ULLESKELF PARISH COUNCIL**  
**12 Waddle Road, Micklefield, LEEDS, LS25 4EP**  
**07890017674 e-mail: ulleskelfpc@hotmail.com**

1<sup>st</sup> June 2023

Please note that a **Meeting of the Council** will be held on **Thursday 8th June 2023** commencing at **1900** at the Village Hall. Members of the press and public are welcome to attend to listen to the proceedings.

*D Meir*

**Debi Meir**  
**Clerk to the Council**

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**AGENDA**

1. **DECLARATION OF ACCEPTANCE OF OFFICE** – To receive a signed declaration from Councillor Dewhurst
2. **APOLOGIES** – To receive and record apologies for absence.
3. **DECLARATIONS OF INTEREST** - To receive and record any declarations of interest.
4. **MEMBERS OF THE PUBLIC TO SPEAK**
5. **MINUTES OF THE LAST MEETING** - To approve the minutes of the annual meeting of the council held on 11th May 2023 as a true record.
6. **GENERAL POWER OF COMPETENCE** – To confirm that the council meets the eligibility criteria and resolve to adopt the General Power of Competence
7. **CLERKS REPORT** – To receive updates on ongoing matters.
8. **STREETLIGHTS – 8.1 Outstanding repairs** - To receive information on outstanding repairs and agree any actions.  
**8.2. Improvement scheme** – To receive an update on the improvement plans and agree any actions.  
**8.3 Faults** – To receive reports on any new faults and agree any actions.
9. **SPORTS FIELD/ RECREATION FACILITIES – 9.1. Children’s play area and gym equipment inspections and repairs** – To receive an update on the inspections and agree any actions.  
**9.2. Park cleaning** – To receive an update on the park cleaning and agree any actions.  
**9.3. Play area inspection training** – To receive an update on the training for Councillor Spink.  
**9.4. Sports field fence repairs**– To receive an update and agree any actions.  
**9.5. Pavilion project** - To receive an update on the section 106 funding and planning application and agree any actions.  
**9.6. Car park** – To receive an update on the proposal to take on the Zwetsloots site as a car park and agree any actions.  
**9.7. Car charging points** – To receive an update on the proposal and agree any actions.  
**9.8. Other** – To receive any other updates.

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- 10. VILLAGE AMENITIES – 10.1. Gateway signs** – To receive an update on permissions required, consider and approve quotes and agree any further actions.  
**10.2. Defibrillators** – To receive an update on the new defibrillators.  
**10.3. Dog waste bin** - To receive an update on permissions required, consider and approve quotes and agree any further actions.  
**10.4. Noticeboard replacement glass** – To consider and approve quotes and agree any further actions.
- 11. SPORTS AND SOCIAL CLUB – 11.1. Councillor Surgery** – To receive any feedback, agree any actions and confirm who will attend the next surgery.  
**11.2. Updates** - To receive any other updates and agree any actions.
- 12. VILLAGE HALL – 12.1. Broadband** - To receive an update on the new broadband deal.  
**12.2. Lights** – To receive an update on the installation of the PIR lights.  
**12.3 Other** - To receive any other updates.
- 13. CHURCH FENTON AIRBASE – 13.1. Footpath route from Ulleskelf to Church Fenton** - To receive an update on the footpath proposal and agree any actions.  
**13.2. Pedestrian crossing sign** – To receive an update on the request to re-site the pedestrian crossing sign on Busk Lane.  
**13.3. Flying Legends Airshow 15<sup>th</sup>- 16<sup>th</sup> July** - To note the information provided on traffic management and residents tickets and agree any actions.  
**13.4. Other** - To receive any other updates.
- 14. SELBY AND DISTRICT RAIL USERS GROUP – 14.1. Station adoption** – To consider the information received and agree any actions.  
**14.2. Updates** – to receive any updates from the group and agree any actions.
- 15. NEIGHBOURHOOD PLAN** – To receive an update and agree any further actions.
- 16. PLANNING – 16.1. ZG2023/0454/TPO - Application for consent to fell 1No Beech tree and replant with 1No Purple Beech tree covered by TPO 5/1998 on land at Ulla Green, Church Fenton** – To consider the application and agree any comments.  
**16.2. Reserved matters application including appearance, layout, scale and landscaping of approval 2018/0673/OUTM Hybrid application for (1) Full planning permission for the erection of a building for creative, digital and media use and associated works, including parking, servicing and access; and permanent change of use of existing buildings to commercial TV and film studios and associated services and activities; and (2) Outline planning permission, with means of access to be considered, for the development of a creative, digital and media industries employment park and film studios (including A1, A3, D1 and C1 use class buildings), open space, landscaping, car parking and ancillary works at Leeds East Airport** – permission granted
- 17. FINANCE – 17.1. Accounts** - To note monies that have been received, approve and authorise expenditure items on the report.  
**17.2. Finance report** – To consider the report and agree any actions.  
**17.3. Bank signatories** – To receive an update on the changes to the bank signatories.

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- 17.4. Bank reconciliation** – To review and confirm the accuracy of the bank reconciliation.
- 17.5. Savings Account** – To consider the options and approve opening a new savings account.
- 17.6. Internal Audit Report 2022-23** – To consider the Internal Audit report and agree any actions.
- 17.7. Review of system of internal control 2022-23 Accounts** – To review the system of internal control and agree any actions.
- 17.8. Annual Governance Statement 2022-23** – To complete and approve the Annual Governance Statement in the Annual Return. The approved document to be signed by the Chairman and Clerk.
- 17.9 Review of the Annual Accounts 2022-23** – To review and approve the Accounting Statements. The approved documents to be signed by the Chairman.
- 17.10. Period for the exercise of public rights** – To confirm the period for the exercise of public rights.
- 17.11. CIL Report 2022-23** – To review and approve the report.
- 17.12. Reserves** – To review and approve the reserves.
- 17.13. CIL funding** – To receive an update on CIL funding and agree any actions.
- 18. YLCA CORRESPONDENCE – 18.1. White Rose updates** – To note the latest news and guidance provided.
- 18.2. Training E-bulletins** – To consider any requests for training.
- 18.3. NALC Chief Executive Bulletins** – To note the information provided.
- 18.4. Meeting with Assistant Chief Constable Scott Bisset on Wednesday 12 July 2023 at 6:30pm** – To agree any questions to be submitted by 26<sup>th</sup> June.
- 19. CORRESPONDENCE – 19.1. SDAVS updates** – To note the regular updates provided.
- 19.2. Community First Yorkshire** – To note the newsletters, funding bulletins provided.
- 19.3. Rural Services Network** – To note the latest news and information provided.
- 19.4. consultation on community benefit schemes from large scale electricity infrastructure developments** – To consider the request and agree a response.
- 19.5. Overgrown vegetation** – To consider the request to write to the landowner to request the overgrown weeds and overhanging tree are cut back on the embankment behind Ryedale Close.
- 19.6. 20s Plenty for North Yorkshire** – To note the update and agree any comments to submit to the speed review ahead of the North Yorkshire Council vote.
- 19.7. Residents request for a traffic mirror** – To consider the request and agree any actions.
- 19.8. Residents request to cut the grass verge on Busk Lane** – To consider the request and agree any actions.
- 20. NYC CORRESPONDENCE – 20.1. “ Let’s Talk Transport” conversation** – To note and publicise the survey to be completed by Monday 17 July
- 20.2. North Yorkshire community Awards** – To publicise and note the deadline for submissions of 11<sup>th</sup> June.

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- 21. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** - To bring to the attention of the Council or the Clerk any minor matters of business or agenda items for the next meeting.

**PART II**

**To consider exclusion of press and public by virtue of The Public Bodies (admission to Meeting) Act 1960 due to the confidential nature of business under agenda item 29.**

- 22. CLERKS SALARY** – To review the clerk's salary following their attainment of the CiLCA qualification.