

Ulleskelf Parish Council
Meeting 2 of 2023/2024 – 11th May 2023
Annual Meeting of the Council

Present: Councillors Martin Doolan, David Parkes, Andrew Lowe, Rachel Glynn, Andy Haw, Paul Spink, one member of the public and the Clerk.

- 022/24 ELECTION OF CHAIRMAN – Resolved:** To elect Councillor Doolan as Chairman
- 023/24 ELECTION OF VICE CHAIRMAN – Resolved:** To elect Councillor Glynn as Vice Chairman
- 024/24 COUNCILLOR VACANCY – Resolved:** To co-opt Robert Dewhurst onto the vacancy on the council.
- 025/24 APOLOGIES –** None
- 026/24 DECLARATIONS OF INTEREST –** None
- 027/24 MEMBERS OF THE PUBLIC TO SPEAK –** The Parish Council were informed that the repair costs for the Methodist Chapel are too high so unfortunately it will have to close, in 12 months. The graveyard will remain in use but the building will be sold. The tables that the Parish Council provided funding for have not been purchased but it was agreed that the money will be retained by the Church to help fund their ongoing activities. The lunches will continue in the village hall. The Parish Council asked if the church building could be offered to the Parish and this will be put their meeting in November.
- 028/24 MINUTES OF THE LAST MEETING –** The minutes of the meeting of the council held on 13th April 2023 were approved as a true record.
- 029/24 ELECTION OF COUNCIL REPRESENTATIVES TO – 029/24.1. Yorkshire Local Councils Associations – Resolved:** To elect Councillor Glynn and Councillor Spink as Branch representatives.
- 029/24.2. SELBY AND DISTRICT RAIL USERS GROUP – Resolved:** To elect Neil Cowan as the Councils representative on the group.
- 030/24 REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS – 030/24.1. Standing Orders – Resolved:** To approve the amendments to the standing orders.
- 030/24.2. Financial Regulations – Resolved:** To approve the amendments to the standing orders.
- 031/24 REVIEW OF RISK ASSESSMENT, INVENTORY OF ASSETS AND INSURANCE COVER –**
- 031/24.1. Risk Assessment – Resolved:** To approve the risk assessment.
- 031/24.2. Inventory of Assets – Resolved:** To approve the inventory of assets.
- 031/24.3. Insurance cover – Resolved:** To confirm the insurance cover and approve the renewal quote to be paid once the query on asset cover is resolved.
- 032/24. REVIEW OF OTHER POLICIES – 032/24.1. Code of Conduct – Resolved:** To approve keeping the existing code of conduct.
- 032/24. 2. Investment Strategy – Resolved:** To approve the Investment Strategy
- 032/24.3. Other policies – Resolved:** To confirm no changes are required to the Publication Scheme, Recording of Meetings Policy, Complaints Policy/Procedure, Website Accessibility Statement, Records Management Policy, Privacy Notice or Security Incident Policy
- 033/24 CLERKS REPORT – 206/21. Cherry Tree Drain –** The work has been completed.
- 172/23. Bulb planting -** No further information has been received. To remove from the agenda
- 172/23. Network Rail temporary fencing –** Network Rail has advised that the fencing has been put up for security reasons and they are looking for a long-term solution, but this will not be in the next few months.

Ulleskelf Parish Council
Meeting 2 of 2023/2024 – 11th May 2023
Annual Meeting of the Council

178/23. Methodist Church – Following the news that the Church is to close this will not be progressed.

182/23.1. Facebook – No progress made.

182.23.2. Website and email – Councillor Spink confirmed that it needs to be obtained through a website provider.

189/23.5. Church Fenton Lane Garage – The agreement has been prepared but needs to be signed.

189/23.7. The Pensions Regulator – The declaration has not yet been completed.

021/24.1 Railway Bridge Graffiti – Network Rail has advised that the graffiti will be painted over when the resources are available.

034/24 STREET LIGHTS – 034/24.1. Update – An update has been provided and no fault has been found on LP5 on Church Fenton Lane, and work is ongoing to fix the remaining issues. A quote has been provided for the requested improvement schemes, which Councillor Doolan will discuss with the Highways Officer.

034/24.2. Faults – It was reported that LP43 and LP33 are not working. Resolved: To approve the replacement of these lights.

035/24 SPORTSFIELD/RECREATION FACILITIES - 035/24.1. Children's play area and gym equipment inspection and repairs – The inspection has been completed by Councillor Glynn and no issues were identified.

035/24.2. Park Cleaner – The playground, memorial garden and sports field have all been cleared of litter and weeds and the bark has been raked in the play area.

035/24.3 Play Area Inspection Training – Councillor Spink booked onto a session but it was cancelled. Action: To look for another date

035/24.4. Sports field fence – It was noted that the fence is broken on three sides of the field. Action: Councillor Doolan to raise with Mr Fielden.

035/24.5. Pavilion Project updates – The planning application has now been submitted. Written permission has been received from the landowner and the second section 106 funding form has also been submitted.

035/24.6. Car Park – Permission has been granted to allow the land to be used as a car park for the football gala. Resolved: To provide a thank you gift to the agent for organising.

035/24.7. Ulleskelf JFC Gala – Resolved: To approve the car parking requests for the Gala and the cost of moving the bollards.

035/24.8. Memorial Garden sign – The sign has now been ordered.

035/24.9. Sports field bins – The overflowing bin and rubbish on the sports field has been cleared by Councillor Lowe.

035/24.10. Other – Councillor Doolan has obtained information about the cost of installing electric car charging and funding available.

036/24 VILLAGE MAINTENANCE – 036/24.1. Grass cutting – Resolved: To approve a £5 increase in the cost per cut for the area around the bench on Thomson Lane and to request that they cut the grass in front of the bungalows, opposite the Garage on Church Fenton Lane.

036/24.2. Planters – Resolved: To approve resident, Robert Dutton maintaining the planters on a voluntary basis and the reimburse them for the cost of plants.

037/24 VILLAGE GATEWAY SIGNS – To carry forward to the next meeting.

Ulleskelf Parish Council
Meeting 2 of 2023/2024 – 11th May 2023
Annual Meeting of the Council

- 038/24 SPORTS AND SOCIAL CLUB – 038/245.1. Coronation Tea Party** - It was noted that the cost of £400 for the Magician at the Coronation Tea party was approved under delegated powers.
- 038/24.2 Councillor Surgery** - One was not held in May due to the Coronation Tea Party. Councillor will check the date for the next Saturday social and agree who will attend.
- 038/24.3. Other updates** - None
- 039/24 VILLAGE HALL – 039/24.1. Broadband** – No further update
- 039/24.2. lights** – Resolved: To approve the quote of £165 + VAT for the installation of 2 new PIR flood lights.
- 010/24.3. Other** – No other issues reported.
- 040/24 CHURCH FENTON AIRBASE – 040/24.1. New Footpath to Church Fenton and 040/24.2. Footpath route to Ulleskelf** - The public footpath via North Milford needs to be upgraded to a cinder path to make it accessible in the winter. Resolved: To write to Church Fenton to ask if they would support the proposal. Action: Councillor Spink to provide a summary of the proposal and clerk to send it to CFPC.
- 040/24.3. Pedestrian Crossing sign** – Resolved: To request to highways that the warning sign is relocated to before the new housing developments.
- 040/24.4. Other** – No other updates reported.
- 041/24 SELBY AND DISTRICT RAIL USERS GROUP** – Updates from the group were noted. The Ulleskelf representative on the group proposed that the Parish Council look into adopting the station: Action: To request more information on the proposal.
- 042/24 NEIGHBOURHOOD PLAN** – No progress to report.
- 043/24 DEFIBRILATOR – 043/24.1. Church Fenton Lane** – Resolved: To approve the cost of £132 + VAT to install the defibrillator.
- 043/24.2. Westend** - Resolved: To approve the cost of £120 + VAT to install the new defibrillator cabinet.
- 043/24.3. Airbase** – Resolved: To approve the cost of £1,629 + VAT for the purchase of a defibrillator and cabinet and the cost of £236 + VAT for installation, subject to permission and £300 grant funding being confirmed.
- 044/24 PLANNING – 044/24.1. 2023/0248/FULM - Construction of a bund (retrospective) at Leeds East Airport** – Resolved: No comments required.
- 044/24.2. 2020/0336/REM - Reserved matters application including appearance, landscaping, layout and scale of approval 2017/0597/OUT Outline for residential development for up to 2 dwellings with access parking, layout and design principles including the removal of 3 outbuildings (non-listed) included for approval at Church View, Main Street** – Permission granted.
- 045/24 FINANCE - 045/24.1. Accounts** – Resolved: To approve the following payments:

No.	Item/Payee	Chq No./ type	Voucher No.	Net £	VAT £	Total £
1	Flood Risk Assessment	FP	PV12/23	895.00	179.00	1074.00
2	MUGA Electricity - April	DD	PV13/23	55.00	0.00	55.00
3	Planning application fee	FP	PV14/23	295.00	0.00	295.00
4	Talk Talk – Broadband - May	DD	PV15/23	36.95	0.00	36.95

Ulleskelf Parish Council
Meeting 2 of 2023/2024 – 11th May 2023
Annual Meeting of the Council

No.	Item/Payee	Chq No / type	Voucher No.	Net £	VAT £	Total £
5	Grass cutting 2022	FP	PV16/23	695.00	0.00	695.00
6	Methodist Church – Apr Lunches	FP	PV17/23	85.00	0.00	85.00
7	Coronation event - Magician	FP	PV18/23	400.00	0.00	400.00
8	S&S Club insurance	FP	PV19/23	1,479.65	0.00	1,479.65
9	Clerks Salary - May	FP	PV20/23	369.95	0.00	369.95
	Total			4,311.55	179.00	4,490.55

The following receipts were noted:

No	Item/Payee	Voucher No.	Total £
1	VAT reclaim	RV01/23	9,083.46
2	1 st Instalment of Precept	RV02/23	13,354.25
3	Redwood bank interest	RV03/23	171.41
	Total		22,609.12

The balance in all accounts after all receipts and payments is £180,795.04.

046/24.2. Finance Report – The report was noted and no actions required.

046/24.3. Bank signatories – Councillor Haw is now set up . Action: Clerk to check on the request to add Councillor Spink.

046/24.4. Bank reconciliation - Resolved: To confirm the accuracy of the bank reconciliation.

047/24 YLCA CORRESPONDENCE – 047/24.1. White Rose updates – The latest news and guidance was noted.

047/24.2. Training E-bulletins - The available training was noted.

047/24.3. NALC Chief Executive Bulletins – The information provided was noted.

047/24.4. DLUHC consultation on the new Infrastructure Levy – No comments required.

048/24 CORRESPONDENCE – 048/24.1. SDAVS updates – The regular updates from organisations and community groups were noted.

048/24.2. Community First Yorkshire – The newsletters and funding bulletin were noted.

048/24.3. Rural Services Network – The latest news and information were noted.

048/24.4. Great British Railway Journey production – The request to film in the village was noted and Councillor Doolan is arranging a meeting with them.

049/24 NYPF&CC CORRESPONDENCE – 049/24.1. Police Inspection Report – The Commissioners response to the reinspection was noted.

049/24.2. Relaunch of Commissioners online public meetings – Noted and publicised on the website.

050/24 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 050/24.1 Bench at end of Ings Road – It was reported that the bench opposite the entrance to Hallgarth is

Ulleskelf Parish Council
Meeting 2 of 2023/2024 – 11th May 2023
Annual Meeting of the Council

inaccessible as it is buried in vegetation, so needs to be re-located. Action: Councillor Doolan to find out who maintains it.

050/24.2. Dog waste bin – It was requested that a dog waste bin is installed near the caravan park, opposite the chicken sheds. Action: Clerk to get quotes, request permission from the landowner and check if NYC will empty it.

050/24.3. Overgrown footpath – It was reported that the footpath to Ozendyke is overgrown, but as it is not an official public right of way, no action can be taken.

050/24.4. VAS sign - It was reported that the sign is not working. Action: Councillor Doolan to arrange for the battery to be changed.

050/24.5. Noticeboard – It was reported that it is difficult to see through the glass. Action: to obtain quotes for replacement glass.