

ULLESKELF PARISH COUNCIL
12 Waddle Road, Micklefield, LEEDS, LS25 4EP
07890017674 e-mail: ulleskelfpc@hotmail.com

5th May 2023

Please note that the **Annual Meeting of the Council** will be held on **Thursday 11th May 2023** commencing at **1915** at the Village Hall. Members of the press and public are welcome to attend to listen to the proceedings.

D Meir

Debi Meir
Clerk to the Council

AGENDA

- 1. ELECTION OF CHAIRMAN**
- 2. ELECTION OF VICE-CHAIRMAN**
- 3. COUNCILLOR VACANCY** – To consider any applications and co-opt a suitable candidate to the vacancy.
- 4. APOLOGIES** – To receive and record apologies for absence.
- 5. DECLARATIONS OF INTEREST** – To receive and record any declarations of interest.
- 6. MEMBERS OF THE PUBLIC TO SPEAK**
- 7. MINUTES OF THE LAST MEETING** - To approve the minutes of the meeting held on 13th April 2023 as a true record.
- 8. ELECTION OF COUNCIL REPRESENTATIVES TO:** - **8.1. Yorkshire Local Councils Associations-** To elect representatives to attend local branch meetings.
8.2. Selby and District Rail Users Groups - To elect a representative to attend the meetings.
- 9. REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS – 9.1. Standing Orders** – To review and approve the amendments to the standing orders
9.2. Financial Regulations - To review and approve the amendments to the standing orders
- 10. REVIEW OF RISK ASSESSMENT, INVENTORY OF ASSETS AND INSURANCE COVER – 10.1. Risk Assessment** – To review and approve the risk assessment.
10.2. INVENTORY OF ASSETS - To review and approve the inventory of assets.
10.3. INSURANCE COVER – To confirm the insurance cover and approve the renewal quote.
- 11. REVIEW OF OTHER POLICIES – 11.1. Code of Conduct** – To consider the request from NYC to adopt their code of conduct.
11. 2. Investment Strategy – To review and approve the Investment Strategy

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11.3. Other policies – To review and confirm no changes are required to the following policies:

- a. Publication Scheme
- b. Recording of Meetings Policy
- c. Complaints Policy/Procedure
- d. Website Accessibility Statement
- e. Records Management Policy
- f. Privacy Notice
- g. Security Incident Policy

12. CLERKS REPORT – To receive updates on ongoing matters.

13. STREETLIGHTS – 13.1 Update - To receive information on outstanding repairs and agree any actions.

13.2. Faults – To receive reports on any new faults and agree any actions.

14. SPORTS FIELD/ RECREATION FACILITIES – 14.1. Children's play area and gym equipment inspections and repairs – To receive an update on the inspections and agree any actions.

14.2. Park cleaner – To receive an update on the park cleaning and agree any actions.

14.3. Play Area Inspection Training – To receive an update on the training for Councillor Spink.

14.4. Sports field Fence – To receive an update and agree any actions.

14.5. Pavilion Project - To receive an update on the section 106 funding and planning application and agree any actions.

14.6. Car park – To receive an update on the proposal to take on the Zwetsloots site as a car park and agree any actions.

14.7. Ulleskelf JFC Gala – To consider and approve the request made regarding car parking for the event.

14.8. Memorial Garden sign – To receive an update on the purchase of a gate sign.

14.9. Sports field bins – To consider the complaint about rubbish and overflowing bins and agree any actions.

14.10. Other – To receive any other updates.

15. VILLAGE MAINTENANCE – 15.1. Grass cutting - To approve an additional £5 increase in the cost per cut due to the inclusion of the area around the bench on Thomson Lane

15.2. Planters - To consider the arrangement for the maintenance of the planters in the memorial Garden and agree any actions.

16. VILLAGE GATEWAY SIGNS – To consider and approve the quotes and agree any further actions

17. SPORTS AND SOCIAL CLUB – 17.1. Coronation event – To note the approval under delegated powers of £400 for the cost of the Magician at the Coronation Tea Party

17.2. Councillor Surgery – To receive any feedback and confirm who will attend the next surgery.

17.3. Updates - To receive any other updates and agree any actions.

18. VILLAGE HALL – 18.1. Broadband - To receive an update on the new broadband deal.

18.2. Lights – To approve the quote of £165 to supply and install 2 new PIR flood lights

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18.3 Other - To receive any other updates.

19. CHURCH FENTON AIRBASE – 19.1. New Footpath to Church Fenton - To receive an update on the footpath and agree any actions.

19.2. Footpath route to Ulleskelf – To receive feedback on the investigations into an alternative route and agree any further actions.

19.3. Pedestrian crossing sign – To consider the request from a resident to campaign for the re-siting of the pedestrian crossing sign on Busk Lane.

19.4. Other - To receive any other updates.

20. SELBY AND DISTRICT RAIL USERS GROUP - To receive any updates from the group and agree any actions.

21. NEIGHBOURHOOD PLAN – To receive an update and agree any further actions.

22. DEFIBRILLATOR – 22.1. Church Fenton Lane - To approve the quote of £132.00 + VAT to install the defibrillator at the garage.

22.2. Westend – To approve the quote of £120 +VAT to install the new cabinet on the lamppost at Westend.

22.2. Airbase – To approve the purchase of a defibrillator and cabinet at a cost of £1,629 + VAT and the quote to install a power supply to the telephone box of £236 + VAT

23. PLANNING – 23.1 2023/0248/FULM - Construction of a bund (retrospective) at Leeds East Airport – To consider the application and agree any comments

23.2.2020/0336/REM - Reserved matters application including appearance, landscaping, layout and scale of approval 2017/0597/OUT Outline for residential development for up to 2 dwellings with access parking, layout and design principles including the removal of 3 outbuildings (non listed) included for approval at Church View, Main Street – Permission granted.

24. FINANCE – 24.1. Accounts - To note monies that have been received, approve and authorise expenditure items on the report.

24.2. Finance report – To consider the report and agree any actions.

24.3. Bank signatories – To receive an update on the changes to the bank signatories.

24.4. Bank reconciliation – To review and confirm the accuracy of the bank reconciliation.

25. YLCA CORRESPONDENCE – 25.1. White Rose updates - To note the latest news and guidance provided.

25.2. Training E-bulletins - To consider any requests for training.

25.3. NALC Chief Executive Bulletins – To note the information provided.

25.4. DLUHC consultation on the new Infrastructure Levy – To agree any comments to be sent to NALC by 19th May.

26. CORRESPONDENCE – 26.1. SDAVS updates – To note the regular updates provided.

26.2. Community First Yorkshire – To note the newsletters, funding bulletins provided.

26.3. Rural Services Network – To note the latest news and information provided.

26.4. Great British Railway Journey production – To note the request to film in the village and agree any actions.

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- 27. NYPF&CC CORRESPONDENCE – 27.1. Police inspection Report** – To note the Commissioners response to the re-inspection by the inspector.
- 27.2. Relaunch of Commissioners Online Public Meetings** – To note and publicise the information provided.
- 28. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** - To bring to the attention of the Council or the Clerk any minor matters of business or agenda items for the next meeting.