

Ulleskelf Parish Council
Meeting 1 of 2023/2024 – 13th April 2023

Present: Councillors Martin Doolan, David Parkes, Andrew Lowe, Rachel Glynn, Andy Haw, Paul Spink and the Clerk.

001/24 APOLOGIES – None

002/24 DECLARATIONS OF INTEREST – None

003/24 MEMBERS OF THE PUBLIC TO SPEAK – None

004/24 MINUTES OF THE LAST MEETING – The minutes of the meeting of the council held on 13th April 2023 were approved as a true record, except it was noted that the Sports and Social Coronation Tea Party is being held on 6th May, not the 4th May as minuted.

005/24 COUNCILLOR VACANCY – No applications have been received.

006/24 CLERKS REPORT – 206/21. Cherry Tree Drain – The work has been started.

172/23. Bulb planting - The resident has been provided with the map and informed that only spring bulbs are planted.

172/23. Network Rail temporary fencing – No further update received.

178/23. Methodist Church – no progress made.

182/23.1. Facebook – No progress made. Resolved: Councillor Spink will post relevant information without allowing comments on the Next-door app.

182.23.2. Website and email – The website provider has advised that they are unable to help. Action: Councillor Spink will look into it.

189/23.5. Church Fenton Lane Garage – Resolved: To approve the current user continuing to rent the garage at a cost of £40 per month. Action: Clerk to prepare the agreement.

189/23.7. The Pensions Regulator – The declaration has not yet been completed.

007/24 STREET LIGHTS – 007/24.1. Update – No further update has been received on the outstanding issues.

007/24.2. Faults – The issue of the streetlight obscured by a tree on Ings Road was considered and it was agreed that no action is required. Councillor Spink has completed a check and found no further faults.

008/24 SPORTSFIELD/RECREATION FACILITIES - 008/24.1. Children's play area and gym equipment inspection and repairs – The inspection has been completed by Councillor Glynn and no issues were identified.

008/24.2. Play Area Inspection Training – Resolved: To approve Councillor Spink to complete the training.

008/24.3. Sports field fence – The tender document does not clearly identify the responsibilities for the maintenance of the fence. Action: Councillor Doolan to raise with Mr Fielden.

008/24.4. Pavilion Project updates - The planning application was not submitted by the volunteer who offered to do it, but the PUSH Committee Secretary has now started work on it and has identified that a Flood Risk Assessment is required. Resolved: To approve the flood risk assessment to be completed by Unda Consulting Ltd at a cost of £895+ VAT To approve the second section 106 funding form Action: Clerk to submit when the landowner written permission is received and raise the issue with meeting the funding deadline.

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The contractor has advised that there is 10-week lead time on the containers and Councillor Doolan proposed that these are ordered now. Resolved: Not to order them yet and to review the situation again next month.

008/24.5. Car Park – No further update on the request to use the Zwetsloots site as a car park.

008/24.6. Park Cleaner - Cllr Lowe has cleared the litter from the children's playground, raked the bark to re-cover the matting and cut back overhanging brambles and branches. The leaves have been cleared from under the bench in the memorial garden and it was reported that the planters need attention. Two bags of rubbish have been collected from the sports field and the litter bins are overflowing with rubbish. Councillor Doolan will provide the key .

008/24.5. Other – The grass cutting contractor has requested an increase of £5 per cut. Resolved: To approve the grass cutting contractor to continue at the increased cost of £95 per cut and to do the planters.

Councillor Doolan is meeting with a company to get a quote for installing car charging points.

009/24 SPORTS AND SOCIAL CLUB – The Coronation Tea party is being held on 6th May instead of the Saturday Social.

010/24 VILLAGE HALL – 010/24.1. Broadband – The complaint is being progressed.

010/24.2. lights – The Village Hall Committee has approved the Parish Council improving the outside lighting. Resolved: To approve the cost of installing lighting up to £500.

010/24.3. Other – No other issues reported.

011/24 CHURCH FENTON AIRBASE – 011/24.1. New Footpath – Action: Councillor Doolan will ask Highways for an update.

011/24.2. Other – No other updates reported.

012/24 SELBY AND DISTRICT RAIL USERS GROUP – 012/24.1. Updates - Updates from the group were noted. The Ulleskelf representative on the group is continuing to work with the new Stakeholder Manager to ask for improvements to the Ulleskelf service.

013/24 NEIGHBOURHOOD PLAN – The end of grant report has been completed. Resolved: To approve the repayment of the grant

Clerk to work with the Consultant to apply for a new grant, to include the design code funding.

014/24 DEFIBRILATOR – 014/24.1. Purchases –The defibrillator has been received. Action: Councillor Doolan will arrange its installation.

014/24.2. Airbase - Councillor Doolan will discuss getting a defibrillator for the telephone box with the Management Company.

015/24 015/24.1. 2022/1502/HPA Loft conversion with flat roof rear dormer and 3 rooflights to front roof slope at 2 St Johns Court, Church Fenton Lane – Permission granted.

015/24.2. 2020/1113/REMM Reserved matters application for appearance, landscaping, layout and scale of approval APP/N2739/W/17/3173108 Outline application for erection of up to 25 dwellings following demolition of existing dwelling and farm-buildings to include access, landscaping and scale (2016/0403/OUT) - West Farm, West End – Permission granted.

016/24 FINANCE - 016/24.1. Accounts – Resolved: To approve the following payments:

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No.	Item/Payee	Chq No./ type	Voucher No.	Net £	VAT £	Total £
1	MUGA Electricity - March	DD	PV96/22	55.00	0.00	55.00
2	Talk Talk – Broadband - April	DD	PV01/23	36.95	0.00	36.95
3	SADRUG membership fee	FP	PV02/23	10.00	0.00	10.00
4	Pump storage Apr – Jun	FP	PV03/23	225.00	45.00	270.00
5	Methodist Church – Mar Lunches	FP	PV04/23	80.00	0.00	80.00
6	Neighbourhood Plan grant repayment	FP	PV05/23	2,395.00	0.00	2,395.00
7	Defibrillator and cabinets	FP	PV06/23	1,965.00	393.00	2,358.00
8	Clerk's office expenses	FP	PV07/23	8.11	0.79	8.90
9	Leaving gift	FP	PV08/23	144.99	29.00	173.99
10	YLCA membership fee	FP	PV09/23	434.00	0.00	434.00
11	Clerks Salary - April	FP	PV10/23	317.10	0.00	317.10
12	Rake	FP	PV11/23	26.00	0.00	26.00
	Total			5,697.15	467.79	6,164.94

The following receipts were noted:

No	Item/Payee	Voucher No.	Total £
1	MUGA Lighting credit	RV26/22	150.00
2	NYCC Sports field grant	RV27/22	1,500.00
3	Redwood bank interest	RV28/22	176.76
	Total		1,826.76

The balance in all accounts after all receipts and payments is £165,024.24.

016/24.2. Finance Report – The report was noted and Councillors were encouraged to bring forward projects to spend the infrastructure funding.

016/24.3. Bank signatories – Councillor Haw has not yet received his log-in details. The request to add Councillor Spink has been made.

016/24.4. Internal Auditor: Last year's auditor has not responded so the Clerk has appointed Town Parish Audit at a cost of £135.

016/24.5. Clerks Overtime: Resolved: To approve to increase the Clerks contracted hours by 5 per month.

017/24 YLCA CORRESPONDENCE – 017/24.1. White Rose updates – The latest news and guidance was noted.

017/24.2. Training E-bulletins – The available training was noted.

017/24.3. NALC Chief Executive Bulletins – The information provided was noted.

017/24.4. North Yorkshire UK Shared Prosperity Fund – The information was noted.

018/24 CORRESPONDENCE – 018/24.1. SDAVS updates – The regular updates from organisations and community groups were noted.

018/24.2. Community First Yorkshire – The newsletters and funding bulletin were noted.

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018/24.3. Rural Services Network – The latest news and information were noted.

018/24.4. Resident – The query about a cycle/footpath between Ulleskelf and Church Fenton was discussed. Resolved: To inform the resident that a footpath along the road has been explored previously and is not feasible due to the cost and lack of space, but the alternative suggested route along the railway will be investigated. Action: Clerk to respond and Councillors Spink and Lowe to investigate an alternative route.

018/24.5. Vision ICT - Resolved: Not to respond to the request for payment for the website domain.

019/24 NYC CORRESPONDENCE – 018/24.1. North Yorkshire Now – The latest newsletter was noted.

019/24.2. Let's Talk Climate campaign – The update was noted.

019/24.3. Launch of North Yorkshire Council - The launch of the new council on 1st April was noted and publicised.

020/24 NYPF&CC CORRESPONDENCE – 020/24.1. Police Inspection Report – The Commissioners response to the report was noted.

021/24 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 021/24.1 Railway Bridge graffiti – It was reported that there is graffiti on the railway bridge over the river on the public footpath. Action: Councillor Spink to provide details and Clerk to report to Network Rail.

021.24.2. Gateway posts – It was proposed that two gateway signs displaying the speed are purchased for the entrance to the village along Church Fenton Lane and Raw Lane and one without the speed limit are purchased for the entrance from Boggart Lane. Action: Clerk to get quotes and look into permissions required for the next meeting.