

Ulleskelf Parish Council  
Meeting 10 of 2022/2023 – 9th March 2023

**Present:** Councillors Martin Doolan, David Parkes, Andrew Lowe, one member of the PUSH Committee and the Clerk.

**194/23 APOLOGIES** – Rachel Glynn, Andy Haw and Paul Spink

**195/23 DECLARATIONS OF INTEREST** – None

**196/23 MEMBERS OF THE PUBLIC TO SPEAK** – A member of the PUSH Committee was present to discuss the pavilion project considered under items 201/23.3 and 201/23.4.

**197/23 MINUTES OF THE LAST MEETING** – The minutes of the meeting of the council held on 20<sup>th</sup> February 2023 were approved as a true record.

**198/23 COUNCILLOR VACANCY** – No applications have been received.

**174/23.3. Vice Chairman** – Resolved: To elect Councillor Glynn as vice chairman.

**199/23 CLERKS REPORT – 206/21. Cherry Tree Drain** – The work is expected to commence by 15<sup>th</sup> March.

**138/23. Allotments** - Councillor Lowe reported that the allotments in Church Fenton are owned privately and not by the Parish Council. A small plot can be rented for £60 per year and a large plot for £120 per year, but there are currently no vacancies and a small waiting list. Anyone wanting to be added to the waiting list can contact Mandy on 07767 474 291. Details to be put on the website.

**172/23. Bulb planting** - The map of the grassed areas maintained by the council has been sent to the resident. Action: Clerk to inform them that only spring bulbs are planted so the grass can still be cut in the summer months

**172/23. Bridge Footpath** – The footpath has been reported to Highways and Councillor Doolan reported that it now looks ok.

**172/23. Network Rail temporary fencing** – This has been reported and is being investigated by Network Rail.

**178/23. Methodist Church** – Councillor Parks inform the resident that raised the issue that the Parish Council are looking into listing the building. To carry forward for an update from Councillor Glynn at the next meeting.

**182/23.1. Facebook** – No progress made.

**182.23.2. Website and email** – No progress made.

**189/23.5. Church Fenton Lane Garage** – No progress made on the rental agreement.

Action: Councillor Doolan to discuss with current user.

**189/23.7. The Pensions Regulator** – The declaration has not yet been completed.

**200/23 STREET LIGHTS – 200/23.1. Update** – Clerk has not yet raised the concerns about the outstanding issues.

**200/23.2. Faults** – A resident has reported a fault on LP18, opposite the Methodist Church on Church Fenton Lane. This is an obsolete light, which will need replacing.

Resolved: To approve the replacement of LP18

**201/23 SPORTSFIELD/PLAY FACILITIES - 201/23.1. Children's play area and gym equipment inspection and repairs** – No inspection report received as Councillor Glynn not present.

**201/23.2. Play Area Inspection Training** – No Councillors volunteered to do the training.

**201/23.3. Pavilion Project tenders** – Resolved: To approve the tender from Northern Containers with the electric roller shutters subject to receiving the additional information requested in the tender.

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**201/23.4. Pavilion Project other updates** - It was reported that the planning application will be submitted next Wednesday. The first section 106 funding form has been accepted and the additional information for the second form has been requested from the PUSH Committee Secretary.

**201/23.3. Car Park** – No further update on the request to use the Zwetsloots site as a car park.

**201/23.4. Park Cleaner** - Cllr Lowe has cleared the litter from the children's playground and recovered the matting with Bark where it was showing through. The bin is full and Councillor Doolan will get the key so it can be emptied. Litter has also been cleared from the sports field and the memorial garden. It was reported that the fence at the far side of the field has been flattened and the fence near the road has two sections with broken rails. Action: Clerk to find out who is responsible for maintaining the fences.

**201/23.5. Other** – no other issues reported.

**202/23 SPORTS AND SOCIAL CLUB** – “A Right Royal Tea Party” is being held on 4<sup>th</sup> May to celebrate the King's Coronation. With a variety of games and a “Picture fit for a King” competition. Councillor Doolan will enquire with the school about mementos for the Children and will attend the Councillor Surgery at the Saturday Social on 11<sup>th</sup> March.

**203/23 VILLAGE HALL – 203/23.1. Broadband** – No further progress has been made on the complaint.

**203/23.2. lights** – The Village Hall Committee advised that they have put more lighting in the guttering above the defibrillator. This was tested and it is not sufficient to see the key pad clearly. Action: To inform the Village Hall Committee that the Parish Council would like a brighter light over the defibrillator and will contribute to the cost of this if needed.

**203/23.3. Other** – No other issues reported.

**204/23 CHURCH FENTON AIRBASE – 204/23.1. Footpath issues** – It is not yet known when the new footpath will be completed.

**204/23.2. Cladding testing facility** – No updates have been received on the planning complaint.

**204/23.3. Busk Lane safety concerns** – The concerns about the parked cars picking up from the Air Cadets on a Thursday evening were considered. Resolved: To inform the resident to contact the organiser directly about their concerns.

**204/23.4. Other** – No other updates reported.

**205/23 SELBY AND DISTRICT RAIL USERS GROUP – 205/23.1. Updates** - Updates from the group were noted. The Ulleskelf representative on the group is working on a submission to a new Stakeholder Manager to ask for improvements to the Ulleskelf service and this will be pursued before resorting to a public meeting.

**206/23 NEIGHBOURHOOD PLAN** – No further updates available.

**207/23 DEFIBRILATOR – 186/23.1. Purchases** – Permission has been granted for a defibrillator at the garage on Church Fenton Lane. Resolved: To purchase a Zoll AED 3 semi-automatic defibrillator and heated cabinet Actions: Clerk to purchase and Councillor Doolan will arrange its installation.

Councillor Doolan will also look into getting a further defibrillator for the telephone box at the Airbase.

**208/23 PLANNING – 208/23.1. 2023/0031/HPA Single storey extension to rear of property at 5 Skelf Street, Church Fenton** – No comments required.

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**208/23.2. 2022/1308/HPA Erection of single storey rear extension at 22 Tornado Drive, Church Fenton – Permission granted.**

**209/23 FINANCE - 209/23.1. Accounts – Resolved:** To approve the following payments:

No.	Item/Payee	Chq No./type	Voucher No.	Net £	VAT £	Total £
1	MUGA Electricity - Feb	DD	PV88/22	25.00	0.00	25.00
2	Talk Talk - Broadband	DD	PV89/22	36.95	0.00	36.95
3	Clerks Salary - Feb	FP	PV90/22	317.10	0.00	317.10
4	MUGA Lights installation	FP	PV91/22	4,600.00	0.00	4,600.00
5	Methodist Church – Feb Lunches	FP	PV92/22	65.00	0.00	65.00
6	Clerks Salary - March	FP	PV93/22	316.90	0.00	316.90
7	HMRC – PAYE costs	FP	PV94/22	321.77	0.00	321.77
8	Sports field bollards & garage lock repair	FP	PV95/22	177.50	35.50	213.00
	<b>Total</b>			<b>5,860.22</b>	<b>35.50</b>	<b>5,895.72</b>

The following receipts were noted:

No	Item/Payee	Voucher No.	Total £
1	UEFG Easy Fundraising	RV23/22	256.41
2	PUSH Account transfer	RV24/22	74.45
3	Redwood bank interest	RV25/22	159.36
	<b>Total</b>		<b>490.22</b>

The balance in all accounts after all receipts and payments is £169,910.75.

**209/23.2. Finance Report - Resolved:** To continue payment for Methodist Church lunches indefinitely.

**209/23.3. Bank signatories –** The bank has advised that the request to add Councillor Haw has been completed. The request to add Councillor Spink has not yet been made.

**209/23.4. Internal Auditor: Resolved:** To appoint the same Auditor as last year or Clerk to appoint a suitable alternative if they are not available.

**210/23 YLCA CORRESPONDENCE – 210/23.1. White Rose updates –** The latest news and guidance was noted.

**210/23.2. Training E-bulletins –** The available training was noted.

**210/23.3. NALC Chief Executive Bulletins –** The information provided was noted.

**210/23.4. Selby Branch Meeting, Wednesday, 1st March –** No feedback received.

**210/23.5. Engagement meeting with Yorkshire and Humber Climate Commission (YHCC) on Thursday 23 March 2023 at 6:30pm –** The invitation to attend was noted.

**210/23.6. Civility and Respect Project –** The March newsletter and latest information was noted.

**211/23 CORRESPONDENCE – 211/23.1. SDAVS updates –** The regular updates from organisations and community groups were noted.

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**211/23.2. Community First Yorkshire** – The newsletters and funding bulletin were noted.

**211/23.3. Rural Services Network** – The latest news and information and the cost-of-living survey were noted.

**211/23.4. Proposed Tadcaster Flood Alleviation Scheme consultation** – No comments agreed.

**211/23.5. 20's Plenty Campaign** – The updates on the campaign were noted.

**212/23 SDC CORRESPONDENCE – 212/23.1. Selby Area Garden Waste Collection Service Consultation** – Deadline for comments to be submitted 3rd April 2023 was noted.

**213/23 NYCC CORRESPONDENCE – 213/23.1. North Yorkshire Now** – The latest newsletter was noted.

**214/23 NYPF&CC CORRESPONDENCE – 214/23.1. Newsletter** - Noted

**215/23 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – None