

Ulleskelf Parish Council
Meeting 2 of 2022/2023 – 12th May 2022
Annual Meeting of the Council

Present: Councillors Martin Doolan, Mick Parnaby, Andy Haw, Rachel Glynn, Andrew Lowe and David Parkes, one member of the public and the Clerk.

- 022/23 ELECTION OF CHAIRMAN FOR 2022/23 – Resolved:** To elect Councillor Martin Doolan as Chairman
- 023/23 ELECTION OF VICE-CHAIRMAN FOR 2022/23 – Resolved:** To elect Councillor Gary Burton as Vice Chairman
- 024/23 SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE FORMS –** Councillors present signed the declaration of acceptance of office forms and Councillor Burton will sign his outside of the meeting and return them to the Clerk
- 025/23 ELECTION FORMS – 025/23.1. Register of Interests –** Councillors present completed their forms and Councillor Burton will complete his and return it to the clerk. Action: Clerk to send them to SDC
- 025/23.2. Election Expenses –** The form was completed by Councillor Glynn and given to the Clerk to send to SDC. All other councillors present confirm the form has been sent.
- 026/23 APOLOGIES –** Councillor Gary Burton and District Councillor Keith Ellis
- 027/23 DECLARATIONS OF INTEREST –** Councillor Parnaby declared an interest in item 036/23.4 and did not take part in its consideration.
- 028/23 MEMBERS OF THE PUBLIC TO SPEAK –** The member of the public present has submitted planning application 2022/0395/FUL considered under item 043/23.5. and provided the council with further details on the proposed agricultural building which is required to help the continued growth of the farm and will be set back from the road, will be no taller than existing buildings and will be away from the neighbour's boundary.
The member of the public also advised that the wobbly streetlight at Moorend Farm has not been fixed.
- 029/23 MINUTES OF THE LAST MEETING –** The minutes of the meeting held on 14th April 2022 were approved as a true record.
- 030/23 ELECTION OF COUNCIL REPRESENTATIVES TO – 030/23.1. Yorkshire Local Councils Associations – Resolved:** To Elect Councillor Rachel Glynn as the representative
- 030/23.2. Selby and District Rail Users Group - Resolved:** To Elect Councillor Gary Burton as the representative and Neil Cowan to attend the meeting on behalf of the Parish Council.
- 031/23 REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS – 031/23.1. Standing Orders – Resolved:** To approve the amended standing orders
- 031/23.2. Financial Regulations – Resolved:** To approve the amended Financial Regulations.
- 032/23 REVIEW OF RISK ASSESSMENT, INVENTORY OF ASSETS AND INSURANCE COVER – 032/23.1. Risk Assessment – Resolved:** To approve the Risk Assessment
- 032/23.2. Inventory of assets – Resolved:** To approve the inventory of assets
- 032/23.3. Insurance cover – Resolved:** To approve the quote from BHIB Limited for an annual premium of £817.50 for a three-year long-term agreement

Ulleskelf Parish Council
Meeting 2 of 2022/2023 – 12th May 2022
Annual Meeting of the Council

- 033/23 REVIEW OF OTHER POLICIES** – 033/23.1. Code of Conduct – Resolved: To adopt the updated code of conduct.
033/23.2. Publication Scheme – Resolved: To approve the publication scheme
033/23.3. Privacy Notice – Resolved: To approve the Privacy Notice
033/23.4. Security Incident Policy – Resolved: To approve the Security Incident Policy
- 034/23 CLERKS REPORT** – 205/21. **Hallgarth Drain** – The repairs have been completed
206/21. **Cherry Tree Drain** – Work has not yet commenced. Action: Clerk to chase
- 035/23 STREET LIGHTS** – 035/23.1. **Lamppost at Moorend Farm** – The work has not yet been done. Action: Clerk to chase
035/23.2. Improvement schemes – No further information received yet.
035/23.3. Smithy Lane – Concerns were raised that the faults have not yet been repaired, as the whole street is out, and a lady has fallen over. Action: Clerk to ask for these to be repaired as soon as possible.
035/23.4. Other – No other faults reported.
- 036/23 SPORTSFIELD/PLAY FACILITIES** - **036/23.1. Children's play area and gym equipment repairs** – Councillor Burton to meet with Playscheme to discuss the outstanding repairs.
036/23.2. Sports field development – The group are obtaining quotes for the pavilion.
036/23.3. MUGA Lighting –Councillor Glynn has not found any potential grant funding yet but will continue looking.
036/23.4. Car park resurfacing – The quotes to raise the surface to be level with the MUGA were considered. Resolved: To approve the quote from B.K. Parnaby and Sons for £6,000+ VAT
036/23.5. MUGA tennis nets – The storage compound has been installed at the back of the goals. No new nets have been purchased yet.
036/23.6. Network Rail generator – The generator has been moved back and the fencing will be changed at the end of the month
036/23.7. Other – The ramp to the bus shelter will be completed by the end of this month.
- 037/23 SPORTS AND SOCIAL CLUB** – The Platinum Jubilee afternoon tea will take place on Sunday 5th June on the sports field.
- 038/23 VILLAGE HALL** – **038/23.1. Broadband** – Action: Clerk to progress the new contract
038/23.2. Other – Resolved: To approve payment of £400 for the annual usage.
- 039/23 CHURCH FENTON AIRBASE** – Resolved: To approve Carl Clayton to do a visibility cut of the hedge on the sports field for £50.
- 040/23 SELBY AND DISTRICT RAIL USERS GROUP** – No update to report.
- 041/23 VILLAGE GREEN** –The first stage of the planting has been completed and the benches have been ordered. They will be delivered in 5 weeks. Resolved: Not to approve the proposal to provide bird food at a cost of £80 per month.
- 042/23 NEIGHBOURHOOD PLAN** – David Gluck has advised that the draft plan is ready for printing for the Regulation 14 consultation. Resolved: Full council to take forward the work required for the consultation. To request that David Gluck attends the next meeting to take this forward.

Ulleskelf Parish Council
Meeting 2 of 2022/2023 – 12th May 2022
Annual Meeting of the Council

- 043/23 PLANNING – 043/23.1. 2022/0305/REMM** Reserved matters application including appearance, layout, scale and landscaping of approval 2018/0673/OUTM Hybrid application for the development of a creative, digital and media industries employment park and film studios (including A1, A3, D1 and C1 use class buildings) at Leeds East Airport – Resolved: No comments raised
- 043/23.2. 2022/0369/HPA** installation of conservatory to the rear courtyard, and the replacement of several windows to the rear ground floor at Rosedene, Main Street - Resolved: No comments raised
- 043/23.3. 2022/0370/LBC** Listed building consent for installation of conservatory to the rear courtyard, and the replacement of several windows to the rear ground floor at Rosedene, Main Street - Resolved: No comments raised
- 043/23.4. 2022/0300/FULM** The erection of 2 no. buildings, changes of use of hangars 2 and 3, for vehicle preparation/conditioning, car parking and associated development at Leeds East Airport – Resolved: No comments raised
- 043/23.5. 2022/0395/FUL** Erection of an agricultural building at Intake Farm, Main Street - Resolved: No comments raised
- 043/23.6. 2022/0002/HPA** Replacement of existing A-frame tiled roof with a reinforced flat roof which is strong enough to have a small seating area and plants/vegetable boxes and conifers for privacy, installation of a staircase, decking on the roof with a balustrade around the roof for safety, block up a side door and replace garage door with the same size UPVC patio door (retrospective) at 1A West End – Resolved: No comments raised
- 043/23.7. 2021/0964/HPA** Garden Room extension to rear with new patio at 1 West End – Permission granted
- 044/23 FINANCE - 044/23.1. Accounts – Resolved:** To approve the following payments:

No.	Item/Payee	Chq No./ type	Voucher No.	Net £	VAT £	Total £
1	Talk Talk - broadband	DD	PV08/22	36.95	0.00	36.95
2	Clerk's salary & expenses - Apr	FP	PV09/22	300.72	0.36	301.08
3	Street light energy 21-22	FP	PV/10/22	1,111.30	222.26	1,333.56
4	Bus Shelter	FP	PV11/22	7,450.00	1,490.00	8,940.00
5	Replacement for cheque 217	FP	PV89/21	30.00	0.00	30.00
6	Village Green landscaping	FP	PV12/22	11,659.57	2,331.91	13,991.48
7	Village Green benches	FP	PV13/22	2,824.44	564.88	3,389.32
8	SADRUG annual membership	FP	PV14/22	10.00	0.00	10.00
	Total			23,422.98	4,609.41	28,032.39

Ulleskelf Parish Council
Meeting 2 of 2022/2023 – 12th May 2022
Annual Meeting of the Council

The following receipts were noted:

No	Item/Payee	Voucher No.	Total £
1	Environment Agency – Pump Fuel	RV01/22	613.80
2	SDC – 1 st instalment of precept	RV02/22	12,191.75
3	SDC CIL funding	RV03/22	36,035.52
	Total		48,841.07

The balance at bank after all payments and receipts is £187,145.65

044/23.2. Online banking – All users are now set up on Bankline.

044/23.3. Savings account – Resolved: To approve Councillors Doolan, Glynn and Parnaby and the clerk as the nominated users on the account.

045/23 YLCA CORRESPONDENCE – 045/23.1. White Rose updates – The latest news and guidance was noted.

045/23.2. Training E-bulletins – The training available was noted.

045/23.3. North Yorkshire Police, Fire and Crime Commissioner - Invitation to the meeting on 26th May was noted

046/23 CORRESPONDENCE – 046/23.1. SDAVS Coronavirus updates – The regular updates from organisations and community groups were noted.

046/23.2. Community First Yorkshire – The newsletters and funding bulletin were noted.

046/23.3. Rural Services Network – The latest news and information were noted.

046/23.4. Ukrainian Refugee – Resolved: No action to be taken.

047/23 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 047/23.1. Drain on the Bridge – It was reported that these are blocked. Action: Clerk to report to Highways

047/23.2. Bench on Thompsons Lane – It was reported that nettles are growing around the bench. Action: Clerk to request that the grass cutter cuts these back.

047/23.3. Grass cutting on Barley Horn – Action: Clerk to make a complaint about the mess left after the grass was cut.

047/23.4. Charity hike – Councillor Lowe is completing the Yorkshire Dales Mighty Hike on Sunday, 3rd July in aid of Macmillan Cancer support. The route is hilly and half-marathon in distance. Donations to this excellent cause can be made at the following JustGiving page: www.justgiving.com/andrewlowemillbarn All donations are eligible for Gift Aid if the donor is a taxpayer.