

ULLESKELF PARISH COUNCIL
12 Waddle Road, Micklefield, LEEDS, LS25 4EP
07890017674 e-mail: ulleskelfpc@hotmail.com

6th May 2022

Please note that the **Annual Meeting of the Council** will be held on **Thursday 12th May 2022** commencing at **1915** at the Village Hall. Members of the press and public are welcome to attend to listen to the proceedings.

D Meir

Debi Meir
Clerk to the Council

AGENDA

1. **ELECTION OF CHAIRMAN FOR 2022/2023**
2. **ELECTION OF VICE-CHAIRMAN FOR 2022/2023**
3. **SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE FORMS** – To receive the signed declaration of acceptance of office for elected councillors and Chair and Vice Chair
4. **ELECTION FORMS – 4.1. Register of Interests** - To receive completed register of interests forms from elected Councillors
 4.2. Election Expenses – To note the requirement to submit election expenses forms
5. **APOLOGIES** – To receive and record apologies for absence.
6. **DECLARATIONS OF INTEREST** – To receive and record any declarations of interest.
7. **MEMBERS OF THE PUBLIC TO SPEAK**
8. **MINUTES OF THE LAST MEETING** - To approve the minutes of the meeting held on 14th April 2022 as a true record.
9. **ELECTION OF COUNCIL REPRESENTATIVES TO:** - **9.1. Yorkshire Local Councils Associations-** To elect representatives to attend local branch meetings.
 9.2. Selby and District Rail Users Groups - To elect a representative to attend the meetings.
10. **REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS – 10.1. Standing Orders** – To review and approve the amendments to the standing orders
 10.2. Financial Regulations - To review and approve the amendments to the standing orders
11. **REVIEW OF RISK ASSESSMENT, INVENTORY OF ASSETS AND INSURANCE COVER – 11.1. Risk Assessment** – To review and approve the risk assessment.
 11.2. INVENTORY OF ASSETS - To review and approve the inventory of assets.
 11.3. INSURANCE COVER – To consider the quotes and approve an insurance provider
12. **REVIEW OF OTHER POLICIES – 12.1. Code of Conduct** – To approve adoption of the updated code of conduct
 12. 2. Publication Scheme – To review and approve the Publication Scheme

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- 12.3. Privacy Notice** – To review and approve the Privacy Notice
- 12.4. Security Incident Policy** - To review and approve the Security Incident Policy.
- 13. CLERKS REPORT** – To receive updates on ongoing matters.
- 14. STREETLIGHTS – 14.1. Lamppost on Moorend Farm** – To receive an update
- 14.2. Improvement schemes** – To receive an update on the proposals for the sports field car park, the bridge and Busk Lane, and agree any further actions
- 14.3. Smithy Lane** – To receive an update on the fault and agree any further actions.
- 14.4. Other** - To receive information on any other faults and agree actions
- 15. SPORTS FIELD/ PLAY FACILITIES – 15.1. Children’s play area and gym equipment inspections and repairs** – To receive an update on the inspections and repairs.
- 15.2. Sports field development** – To receive an update.
- 15.3. MUGA lighting** – To receive an update on potential funding sources and agree any actions
- 15.4. Car Park resurfacing** – To consider the quotes and approve a supplier
- 15.5. MUGA Tennis nets** – To receive an update and agree any actions.
- 15.6. Network Rail generator** – To receive an update and agree any further actions
- 15.7. Other** – To receive any other updates.
- 16. SPORTS AND SOCIAL CLUB** – To receive any updates.
- 17. VILLAGE HALL – 17.1. Broadband** - To receive an update on the new broadband deal.
- 17.2. Other** - To receive any other updates.
- 18. CHURCH FENTON AIRBASE** – To receive any other updates.
- 19. SELBY AND DISTRICT RAIL USERS GROUP** - To receive any updates.
- 20. VILLAGE GREEN** – To receive an update on the project and agree any further actions
- 21. NEIGHBOURHOOD PLAN** – To receive an update and agree any actions
- 22. PLANNING – 22.1. 2022/0305/REMM Reserved matters application including appearance, layout, scale and landscaping of approval 2018/0673/OUTM Hybrid application for the development of a creative, digital and media industries employment park and film studios (including A1, A3, D1 and C1 use class buildings) at Leeds East Airport** – To consider the application and agree any comments
- 22.2. 2022/0369/HPA Installation of conservatory to the rear courtyard, and the replacement of several windows to the rear ground floor at Rosedene , Main Street** - To consider the application and agree any comments.
- 22.3. 2022/0370/LBC Listed building consent for installation of conservatory to the rear courtyard, and the replacement of several windows to the rear ground floor at Rosedene, Main Street,** - To consider the application and agree any comments.
- 22.4. 2022/0300/FULM The erection of 2 no. buildings, changes of use of hangars 2 and 3, for vehicle preparation/conditioning, car parking and associated development at Leeds East Airport** – To consider the application and agree any comments
- 22.5. 2022/0395/FUL Erection of an agricultural building at Intake Farm, Main Street** - To consider the application and agree any comments

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22.6. 2022/0002/HPA Replacement of existing A-frame tiled roof with a reinforced flat roof which is strong enough to have a small seating area and plants/vegetable boxes and conifers for privacy, installation of a staircase, decking on the roof with a balustrade around the roof for safety, block up a side door and replace garage door with the same size UPVC patio door (retrospective) at 1A West End – to consider the application and agree any comments.

22.7. 2021/0964/HPA Garden Room extension to rear with new patio at 1 West End –
Permission granted

23. FINANCE – 23.1. Accounts – To note monies that have been received, approve and sign cheques for expenditure items on the report.

23.2. Online banking – To receive an update and agree any further actions.

23.3. Savings account – To consider and approve the four authorised users for the savings account

24. YLCA CORRESPONDENCE – 24.1. White Rose updates – To note the latest news and guidance provided.

24.2. Training E-bulletins – To note the training available and consider any requests.

24.3. North Yorkshire Police, Fire and Crime Commissioner – Invitation to a meeting on 26th May at 6:30pm

25. CORRESPONDENCE – 25.1. SDAVS Coronavirus updates – To note the regular updates from organisations and community groups provided.

25.2. Community First Yorkshire – To note the newsletters, funding bulletins provided.

25.3. Rural Services Network – To note the latest news and information provided.

25.4. Ukrainian Refugee – To consider the request for help and agree any actions.

26. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING - To bring to the attention of the Council or the Clerk any minor matters of business or agenda items for the next meeting.