

Ulleskelf Parish Council  
Meeting 3 of 2021/2022 – 10th June 2021

**Present:** Councillors Martin Doolan, Gary Burton, Mick Parnaby, Andrew Lowe, Andy Haw and the Clerk.

**42/22 APOLOGIES** – Councillor Avis Thomas

**43/22 DECLARATIONS OF INTEREST** – None

**44/22 SUSPEND STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK** – None present.

**45/22 RE-IMPOSE STANDING ORDERS**

**46/22 MINUTES OF THE LAST MEETING** – The minutes of the meeting held on 18th May 2021 were approved as a true record.

**47/22 Clerks Report – 192/21 Streetlights** – LP38, LP39 and LP31 are being connected this week. LP41 has been reported and is on the list to be replaced. NYCC are currently changing contractors so there may be a delay. LP5 on Church Fenton Lane is not working and has been reported.

**205/21 Sewer complaint** – Yorkshire Water have advised that they are still looking into the issue and a camera survey has been completed. No damage has been identified so far but manhole covers are being changed so access can be gained to more sections. Action: Clerk to request a site visit to ensure that access to 4 manhole covers used by the flood Group is maintained.

**206/21 Cherry Tree Drain** - The application for funding has been delayed as they are checking the impact on the flood defences.

**48/22 48/22.1. Children's play area and gym equipment inspections** – Work is ongoing on the repairs. Coach bolts need to be purchased to replace the gym equipment fittings. Other issues to consider are moving the benches. The swing is the most popular piece of equipment with regular queues forming for it. Action: Councillor Burton will contact Playscheme to look into removing a piece of equipment and replacing it with another swing.

**48/22.2. Sports Field Development** – A meeting was held with the landowner and they are happy to proceed with the car park. They advised that they are planning two housing developments in the village, one of which will be on the adjacent land. They agreed to re-draw the plans to incorporate the proposed pavilion at the entrance to the housing development. The car park will initially be provided on a 5-year rental agreement and it will be donated to the Parish Council if the housing development goes ahead. The Parish Council asked if the pavilion could also be donated. Resolved: To proceed with the car park. Action: Councillor Parnaby to obtain costings and Councillor Doolan to discuss funding with Murphys. Clerk to look into claiming the section 106 funds.

**48/22.3. MUGA** - A quote for the box at the back of the goal to store the nets has been obtained. Action: Councillor Parnaby to strive to get two alternative quotes. Councillor Parnaby will make a handle to wind up the net.

**48/22/4 Other** – It was reported that dogs are being walked on the sports field in the early hours of the morning. Action: Clerk to ask the dog warden to visit the site at 7am on a weekday.

**49/22 SPORTS AND SOCIAL CLUB** – If Covid restrictions allow, they will host a community picnic on the sports field on Sunday 4<sup>th</sup> July, for villagers to reacquaint themselves with friends and neighbours. It is not yet certain if this can go ahead. The AGM will be held on 17<sup>th</sup>

Ulleskelf Parish Council  
Meeting 3 of 2021/2022 – 10th June 2021

June. It was confirmed that the events policy will not be required as it only applies to events for over 3,000 people.

- 50/22 VILLAGE HALL** – Action – Councillor Doolan to request that the items being stored in the meeting room are removed.
- 51/22 CHURCH FENTON AIRBASE** – The comments received from Barkston Ash Parish Council on the RNP Consultation were noted.
- 52/21 SELBY AND DISTRICT RAIL USERS GROUP** – It was noted that the costings have been submitted for the lift to be installed at Selby rail station.
- 53/21 VILLAGE GREEN** – Plan to start the work towards the end of the year when the trees can be coppiced.
- 54/21 NEIGHBOURHOOD PLAN** – The list of non-heritage assets needs to be completed and this was reviewed by the Parish Council. Any comments on the draft plan are to be submitted to David Gluck by the end of June. Resolved: To approve the application for the final grant.
- 55/21 PLANNING – 55/21.1. 2021/0574/TPO Proposed Felling of 4 No Poplars (T1, T2, T4 and T5) due to revised scheme as discussed with the Landscape Officer, replacements as part of amendments to updated landscape plan covered by TPO 1/2019 and 2/2019 at Leeds East Airport, Busk Lane** – Resolved: To object to the proposed felling of these trees as they are covered by tree preservation orders and they should not be sacrificed just because the developers plans have changed. Many trees on the site were cleared prior to planning permission being granted and without consultation, therefore it is imperative that the few remaining trees are preserved.
- 55/21.2. 2021/0575/HPA Proposed conversion of garage to kitchen diner, alterations to windows and alterations to dormer windows to the front elevation at 4 West Garth, Ulleskelf** – Resolved: No comments required.
- 56/21 FINANCE - 56/21.1. Accounts –**

**Payments**

No	Item/Payee	Chq No.	Voucher No.	Net £	VAT £	Total £
1	Talk Talk - broadband	DD	PV19/21	23.95	0.00	23.95
2	Park Cleaner - June	000171	PV20/21	30.00	0.00	30.00
3	SLCC - clerks membership	000172	PV21/21	45.08	0.00	45.08
4	Sports field Insurance	000173	PV22/21	1,062.51	0.00	1,062.51
5	Neighbourhood plan consultancy	000174	PV23/21	1,318.00	0.00	1,318.00
6	Clerks Salary - April 21	000175	PV24/21	327.60	0.00	327.60
7	HMRC Quarter 3 PAYE costs	000176	PV25/21	97.00	0.00	97.00
8	NYCC Street Light Maint. - 20-21	000177	PV26/21	1,159.88	231.98	1,391.86
9	Com First Yorks - subs	000178	PV27/21	35.00	7.00	42.00
	<b>Total</b>			<b>4,099.02</b>	<b>238.98</b>	<b>4,338.00</b>

Ulleskelf Parish Council  
Meeting 3 of 2021/2022 – 10th June 2021

**Receipts**

No	Item/Payee	Voucher No.	Total £
1	Garage rental – April	RV04/21	30.00
2	Garage rental - May	RV05/21	30.00
3	Garage rental - June	RV06/21	30.00
4	UEFG – Easy fundraising	RV07/21	99.19
	<b>Total</b>		<b>189.19</b>

The balance at bank after all payments and receipts is £78,549.36 with £53.8k available after ringfenced funding is excluded.

**56/21.2. Online banking** – The change of address form has been signed. Action Clerk to submit so new card can be ordered and the online banking set up.

**56/21.3. MUGA Accounts 2020-21** – Resolved: To request that £2,000 is transferred to the Parish Council Account and to approve the amendments to the terms of reference.

**56/21.4. Internal Audit Report 2020-21** – Resolved: No actions required.

**56/21.5. Review of system of internal control 2020-21 Accounts** – Resolved: No actions required.

**56/21.6. Annual Governance Statement 2020-21** – Resolved: To approve the agreed responses on the Annual Governance Statement. The approved document was signed by the Chairman and Clerk.

**56/21.7. Review of the Annual Accounts 2020-21** – Resolved: To approve the Accounting Statements in the Annual Return. The approved document was signed by the Chairman. To earmark £35,000 in a reserve for infrastructure improvements and maintenance.

**56/21.8. Confirmation of the period for the exercise of public rights** – Resolved: To approve the period for the exercise of public rights. The confirmation form was signed by the Chairman.

**57/21 YLCA CORRESPONDENCE - 57/21.1. White Rose updates** – The latest news and guidance were noted.

**57/21.2. Training E-bulletins** – The training available was noted.

**57/21.3. NALC Chief Executives Bulletin** – The updates were noted.

**57/21.4. Law and Governance Bulletin** – The latest information was noted.

**58/21 CORRESPONDENCE - 58/21.1. SDAVS Coronavirus updates** – The regular updates from organisations and community groups were noted.

**58/21.2. Community First Yorkshire** – The newsletters and funding bulletin were noted.

**58/21.3. Rural Services Network** – The latest news and information were noted.

**59/21 NYCC CORRESPONDENCE - 59/21.1. Launch of NY Highways** – The launch of the new company, which is delivering operational highways services from 1<sup>st</sup> June was noted.

**59/21.2. North Yorkshire Now** - The latest news and information was noted.

**60/21 SDC CORRESPONDENCE - 60/21.1 Church Fenton Neighbourhood Development Plan** – It was noted that the Examiner's Report has been completed and recommends that the plan goes to referendum subject to the modifications outlined.

Ulleskelf Parish Council  
Meeting 3 of 2021/2022 – 10th June 2021

**60/21.2. Selby District Shining Star Community Awards** – The information was noted.

**60/21.3 Selby and Ainsty Area Committee Meeting** – To be held on Friday 11th June.

**61/21 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING - 61/21.1 – Whitecotes Caravan Park** – The foul water from the park is discharging into the beck. Action: Clerk to inform the Environment Agency.

**61/21.2. Queens Green Canopy** – Councillor Doolan is making enquiries about planting trees at the sports field. The landowner is supportive.

**61/21.3. Reservoir Act** – It was asked if the West End is included in the Reservoir Act.

Action: Clerk to make enquiries

**61/21.4. Clerks Laptop** – It was agreed to look into buying a replacement laptop for the Clerk.