

ULLESKELF PARISH COUNCIL
7 Pickering Avenue, Garforth, LEEDS, LS25 2NF
01132 862241 e-mail ulleskelfpc@hotmail.com

31st March 2017

Please note that there will be a **Council Meeting** on **Thursday 6th April 2017** commencing at **1930** at the **Village Hall**. Members of the press and public are welcome to attend and listen to the proceedings (other than those conducted in Part II).



Debi Meir (Mrs)
Clerk to the Council

AGENDA

1. **APOLOGIES** - To receive and record apologies for absence.
2. **DECLARATIONS OF INTEREST** - To receive and record any declarations of interest.
3. **SUSPEND STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK**
4. **RE-IMPOSE STANDING ORDERS**
5. **MINUTES OF THE LAST MEETING** - To approve the minutes of the ordinary council meeting held on 9th March 2017 as true records.
6. **CLERK'S REPORT** - Update on ongoing matters.
7. **ULLESKELF EMERGENCY FLOOD GROUP** - to receive an update.
8. **NEIGHBOURHOOD PLAN - 8.1. Steering group meeting on 22nd March** - to receive feedback.
8.2. **Steering group terms of reference** - to review and approve
8.3. **Statement of community engagement** - to review and approve
8.4. **Grant funding and payment of invoices** - to approve the end of grant report and discuss and agree payment of invoices. To agree lottery funding application.
9. **SPORTS FIELD/ PLAY FACILITIES - 9.1. Recycling facilities** - to consider whether to request an additional paper and cardboard bin
9.2. **Sports field car park use** - to receive an update
9.3. **MUGA** - to review annual accounts and receive any updates
9.4. **Children's play area monthly inspection** - to receive a report from this month's inspection
10. **VILLAGE HALL - 10.1. Broadband for the village hall** - to receive feedback from the meeting with Selby AVS on 31st March and agree priorities for further support.
10.2. **Cabinet lock** - to receive any update.
10.3. **Update** - to receive any other updates
11. **RAF CHURCH FENTON AIRBASE** - to receive any updates.
12. **COMMUNITY SPEED WATCH SCHEME** - To consider the information provided on the shared speed sign scheme and agree whether to proceed.
13. **HS2** - to receive any updates.
14. **WEBSITE** - to consider options for the website when current hosting ends at the end of July.
15. **PLANNING - 15.1. Recreational facilities at the Airbase** - to receive an update and discuss correspondence from resident.
15.2. **Proposed planning application at Church View** - to consider advice and information received and agree next steps.
15.3. **Retrospective application 2017/0267/HPA for the retention of existing outbuildings to the rear of Pine Ridge, Church Fenton Lane** - to consider the application and agree and comments to be submitted by Friday 7th April

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- 15.4 Application 2017/0151/HPA for a ground floor side and rear extension following the removal of existing garage at 1 Little Ings Close, Church Fenton** – to consider the application and agree comments to be submitted by 14th April.
- 15.5 Application 2016/1521/FUL** – permission granted for an outdoor equestrian menage at Eastfield House, Ryther Road.
- 15.6. Understanding the Planning System and making effective observations on planning applications seminar** – to receive feedback
- 15.7. March 17 CIL Statement** – no CIL monies are available to the Parish Council
- 16. FINANCE – 16.1. Accounts** – to note monies that have been received, approve expenditure and sign cheques for expenditure items on the report.
- 16.2. Annual Return and Internal Audit for 2016-17** – to note arrangements and agree appointment of Internal Auditor
- 17. YLCA CORRESPONDENCE – 17.1. Department for Culture, Media and Sport Better Broadband Campaign** – subsidies available for areas with slow broadband speeds.
- 17.2. Parish Precept** – to note request from NALC to demonstrate restraint when setting the precept.
- 17.3. White Rose Update – March 2017** – to note latest news and information.
- 17.4. Good Councilor's Guide 2016 for sale for 50p** – to agree whether to purchase any copies.
- 17.5. Latest funding and grants bulletin** – to note information including Princes Countryside fund available for emergency aid and building resilience
- 18. SDC CORRESPONDENCE – 18.1. CEF" give it a go" event in Tadcaster as part of the Tour de Yorkshire 29th April** – to share information.
- 18.2. Dog fouling complaint** – to note information about complaint received and actions taken.
- 19. CORRESPONDENCE – 19.1. Update from Tadcaster Community Library** – to consider request for a contribution and decide whether to invite to a Parish Council meeting to present plans.
- 19.2. Great get together street parties in memory of MP Jo Cox June 17th & 18th** – to consider whether to hold an event
- 19.3. Campaign for Real Ale- success in changing planning system** – Pubs will now have to seek planning permission for any change in use.
- 19.4. Yorkshire Air Ambulance** – a thank you for hosting the clothes bank and information on new milestone scheme.
- 19.5. Pensions Regulator – Auto Enrolment staging date 1st May 2017** – to note actions required to comply with requirements.
- 19.6. Parish Councillor Survey** – request for individual councillors to complete a research survey by 1st May 2017
- 20. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – To bring to the attention of the Council or the Clerk any minor matters of business or agenda items for the next meeting.

PART II

- 21. COUNCILLOR VACANCY** – To consider all applications submitted and agree on candidate to be co-opted to the vacancy on the Council.
- 22. GRASS CUTTING AND PLANTER MAINTENANCE SERVICES** – to consider all tenders submitted and agree on contractor to be appointed.
- 23. NJC PAY SCALES FROM APRIL 2017** – to agree whether to apply the new NJC agreed pay rates to the Clerks salary.
- 24. CLERKS NEIGHBOURHOOD PLAN WORK HOURS** – to review hours worked and agree any payment.