

Ulleskelf Parish Council
Meeting 3 of 2017/2018 – 15th June 2017

Present: – Councillors Doolan, M Thomas, Parnaby, A Thomas, Lowe, Glynn and the Clerk

In attendance: – County Councillor Lee (arrived 8pm) and District Councillor Musgrave (arrived 8:30pm), and 2 Parishioners

46/18 APOLOGIES – Councillor Glynn, District Councillors Ellis

47/18 DECLARATIONS OF INTEREST – None.

48/18 SUSPEND STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK – None

49/18 RE-IMPOSE STANDING ORDERS

50/18 MINUTES OF THE LAST MEETING – The minutes of the annual meeting of the council and the ordinary council meeting held on 11th May 2017 were approved as a true record.

51/18 CLERK'S REPORT – 19/18.5. Pensions Regulator – Auto Enrolment staging date 1st May 2017 – Declaration of compliance to be completed by 2nd October. **ACTION:** Clerk to deal

42/18.3. Ulla Green, New House number – District Councillor Ellis has provided a response from SDC about the house numbering which stated that the developer should have consulted with the Parish Council, but this did not happen. SDC also stated that the new house names and numbers have been shared with utilities, land registry, emergency services and other interested parties. The Parishioner present at the meeting are also concerned about the disruption being caused and They were particularly concerned about an incident where an ambulance, responding to an emergency call for a child at the new house, was unable to find the property. They have also raised the issue with SDC, who incorrectly believe that the new property is accessed from Ulla Green. SDC advised that they would not do anything to resolve this. **RESOLVED:** It was resolved that the Parish Council would escalate this issue to Nigel Adams MP. If cannot get it changed it was suggested that signs could be put to advise drivers of the correct location of 7 Ulla Green. **ACTION:** Clerk to prepare the letter. The residents present also agreed to write and Councillor Doolan will speak to other residents to ask if they would also raise a formal complaint.

43/18.1. Footpaths on Church Fenton Lane – Councillor Parnaby met with Simon Ashby from NYCC Highways on Monday 15th May, who confirmed that NYCC owned the land outside the new developments along Church Fenton Lane. Simon agreed to go back to his manager to ask about having a footpath along this road from school lane to the end of the developments. **ACTION:** Clerk to email Simon Ashby to request an update from his discussions with his manager.

52/18 TRAFFIC AND SPEED ISSUES – The issue of speeding traffic through the village and possible actions to address this were discussed by the Council. It was agreed that a 40mph "buffer zone" would help to resolve the issue of traffic going too fast as they approach the village, past the sports field where children play. A "children playing" warning sign would also be requested on the approach to the playing fields. The other main area of concern is traffic speeding down from the bridge and along Church Fenton Lane. It was agreed that the main priority was to get the footpath and street lights along Church Fenton Lane, so that it is a recognisable 30mph zone, and to get the 30mph restriction extended, past the new development to the junction. The speed of traffic travelling along Busk Lane, past the houses at the Airbase is also a concern. One of the new houses is accessed directly from Busk Lane, so it was agreed that a reduction in the speed limit along this road should be requested. **ACTION:** Clerk to draft a letter to NYCC highways and County Councillor Lee and circulate for comment before sending.

53/18 ULLESKELF EMERGENCY FLOOD GROUP – A meeting took place on Wednesday 17th May and proposals for the storage of the pump storage have been put forward and are to be considered by the Parish Council in part II. **RESOLVED:** The payment of the invoice for the cost of preparing drawings for the pump station was approved.

54/18 NEIGHBOURHOOD PLAN – A Steering Group Meeting was held on 25th May. Progress has been made on developing a new separate website for the neighbourhood plan and a logo has been designed.

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- The group discussed how to start the work to gather all available information on each of the key themes.
- 55/18 SPORTS FIELD/PLAY FACILITIES – 55/18.1. Recycling facilities** – A further incident of fly-tipping has occurred and this was reported to SDC and has now been cleared. **RESOLVED:** it was agreed to put-up a sign warning people not to fly-tip at the site.
- 55/18.2. Sports field car park** – The rocks have now been placed around the car park to prevent HGVs turning and cars doing donuts in the car park.
- 55/18.3. MUGA** – It was reported that people from outside the village have been using the facility that should only be available to registered users. It was suggested that users are asked to re-register and the code be changed every month. Users are not being asked for donations this year and a concern was raised that this would not allow funds to be built up to meet potential future maintenance costs. **ACTION:** Councillor Doolan to raise with the MUGA Committee.
- 55/18.4. Play area cleaning and monthly inspections** – Gary Burton has taken over the role of park cleaner and assisting with the monthly inspections. **ACTION:** clerk to ask Gary if he would be willing to attend a ROSPA training course for doing the inspections.
- 55/18.5. Antisocial behaviour at the playground** – Gary Burton has also agreed to act as a Park Ranger and has identified the kids that have been causing the problems at the playground.
- 55/18.6. Bin at older children's play area** – The Sports and Social Club have reported concerns that this bin is constantly overflowing with rubbish and is not being emptied. **RESOLVED:** to include this on the Park Cleaners duties.
- 56/18 VILLAGE HALL – 56/18.1. Broadband for the village hall** – The new phonenumber has been ordered from BT and an installation date has yet to be confirmed. Will not know if fibre is available until the line has been put in. Councillor Doolan has met with the village hall committee and the need to have the router in a secure place was raised. It was agreed that it could be placed in a secure plastic box. Possibility of paying for extension routers was discussed to get coverage across the hall, however if only standard broadband is available this may not be possible. A big screen TV will be mounted on the wall in the small meeting room and the village hall committee are proposing to get a lock on the room so that it can be kept locked when not in use. The Parish Council are to request that they are given preference over other bookings for this room. **RESOLVED:** The Parish Council agreed that Councillor Doolan can purchase the TV for this room.
- 56/18.2. Cabinet key** – to carry forward.
- 56/18.3. Update** – The first Gin Festival was held and was very successful. No further updates available.
- 57/18 CHURCH FENTON AIRBASE – 57/18.1. Car Transporters** – A resident has reported car transporters being parked dangerously, along Busk Lane, outside the storage facility and this incident has been reported to the operators and the police. Councillor Doolan has observed car transporters being loaded up on the road outside of operating hours and he has raised this with Scott Royal, from Makin Enterprises.
- 57/18.2. Update** – Mr Makin has invited Councillor Doolan and another Councillor to a meeting at the Airbase on Monday 26th June. Councillor Doolan proposed to ask Mr Makin about the garden village, what he plans to do with the land he has bought, does he have plans for any housing developments or for moving his farming business over? **RESOLVED:** Councillor Glynn to attend the Meeting with Councillor Doolan. Councillors to send any further questions they want to be asked to Councillor Doolan, who will collate them and circulate them ahead of the meeting.
- 58/18 VILLAGE MAINTENANCE – 58/18.1. Grass cutting** – The new grass cutting has started the work, which includes the area of grass outside Church View.
- 58/18.2. Street Light Faults** – A day burner on Ings Road has been reported to NYCC for repair.

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58/18.3. Noticeboard – Councillor A Thomas has reported that the noticeboard needs a new handle and a little easing on the top right-hand side to enable it to close easier. **ACTION:** Councillor Parnaby to repair it.

59/18 WEBSITE – The invoice for the next years hosting, which commences on 1st August, has been received. **ACTION:** Clerk to write to current provider to cancel the hosting and Councillor Glynn to get a quote from a new hosting provider.

60/18 PLANNING – 60/18.1 Recreational facilities at the Airbase – SDC response received stating that there are still a number of outstanding matters to be agreed on the development for 65 houses and the Parish Councils concerns have been passed to the Case Officer, who will also relay them to the applicants planning agent. The Case Officer will contact the Parish Council to provide any updates and will be consulted on any amendments to the layout. Councillor Musgrave agreed to contact the Case Officer for clarification on the recreation space to be provided.

60/18.2. Proposed planning application at Church View – Councillor Parnaby received confirmation from Simon Ashby at NYCC highways that the land is owned by NYCC. The Parish Council considered whether to try and buy the land from NYCC, so it can be maintained as a community asset for the millennium tree and annual Christmas tree. **Action:** Clerk to write to Councillor Lee so ask if they would be willing to sell it.

Information has been received that a previous planning application on this land was refused because it is behind a listed building. Councillor Musgrave advised that planning policy changed 5 years ago, but any application that impacts on a listed building will still be subject to intense scrutiny.

60/18.3. Application 2016/1382/FUL section 73 application to vary plans approved under 2015/0318/FUL for the erection of 39 dwellings at Leeds East Airport – permission granted

60/18.4. Application 2017/0316/HPA for a single storey side and rear extension at 2 Wheatdale Road – permission granted

60/18.5. Retrospective application 2017/0267/HPA for the retention of existing outbuildings to the rear of Pine Ridge, Church Fenton Lane – SDC have advised that the planning permission cannot be retracted but any new outbuilding on the land would require new planning permission.

61/18 FINANCE – 61/18.1. Accounts

Payments

No.	Payee	Chq No.	Voucher No.	Net £	VAT £	Total £
1	Grass cutting sport field	101004	PV10/17	200.00	0.00	200.00
2	RAY Membership	101005	PV11/17	35.00	0.00	35.00
3	Clerks Salary and expenses - May	101006	PV12/17	332.05	0.00	332.05
4	HMRC PAYE costs 1 st quarter 17/18	101007	PV13/17	60.60	0.00	60.60
5	NYCC street light maint. costs 16/17	101008	PV14/17	2,357.47	471.49	2,828.96
6	YLCA – good councillor guides	101009	PV15/17	40.55	0.00	40.55
7	SLCC Membership	101010	PV16/17	58.00	0.00	58.00
8	Park Cleaner - June	101011	PV17/17	30.00	0.00	30.00
9	Flood Group - Pump station drawings	101012	PV18/17	120.00	0.00	120.00
Total				3,233.67	471.49	3,705.16

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Receipts

No	Payee	Voucher No.	Total £
1	Interest (BMM A/C)	RV5/17	0.84
2	MUGA funds transferred	RV6/17	2,000.00
3	Flood group fundraising	RV7/17	62.10
4	Garage Rental	RV8/17	30.00
Total			2,092.94

Balance at bank after all payments and receipts is £27,813.78 with £18k available after ring-fenced funding is excluded.

- 62/18 YLCA CORRESPONDENCE - 62/18.1. White Rose Update May 17 - RESOLVED:** The Parish Council agreed to purchase 6 copies of The Good Councillors Guide to Neighbourhood planning. **ACTION:** Clerk to order
- 62/18.2. YLCA Annual Branch Meeting, Wednesday 14th June -** The meeting was attended by Councillor A. Thomas.
- 62/18.3. Fields in Trust -** It may be possible to get a grant from the Active Spaces programme for the sports Pavilion project, Which Debra Grace has agreed to lead on. Also need to get the football club involved. **ACTION:** Councillors Glynn and Doolan to meet with Debra Grace to take this forward.
- 62/18.4. Reform of Data Protection Legislation -** The changes coming in 2018 were noted. **RESOLVED:** to proceed with registration with the Information Commissioner. **ACTION:** Clerk to deal.
- 62/18.5. Training Programme 2017 - ACTION:** Councillor Lowe to consider attending a New Councillor training sessions.
- 63/18 SDC CORRESPONDENCE - 63/18.1. Invitation to attend seminars on standards and the code of conduct - RESOLVED:** Councillor A. Thomas, M. Thomas and A. Lowe have agreed to attend sessions.
- 63/18.2. Tadcaster and CEF Community Engagement Forum 10th July -** A future for Tadcaster?
- 64/18 NYCC CORRESPONDENCE - Selby Area Committee Meeting, Monday 12th June -** Stronger communities report and public rights of ways for discussion.
- 65/18 CORRESPONDENCE - 65/18.1. Church Fenton Community Shop and Post Office -** The Information provided on the opening of the Church Fenton Community Shop and the request for a donation was considered by the Council. **RESOLVED:** The Parish Council agreed that they could not provide any financial support because the Parish has its own shop and post-office.
- 65/18.2. Selby DIAL June Newsletter -** Information on events and support available noted.
- 66/18 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING - 66/18.1. Sports and Social Club update -** They are looking for someone local to do the design on the playground wall. It is being painted white on 1st July and will be completed on 1st Saturday in August. The Barn Dance is being held on Saturday 24th June. Update to be included as a regular agenda item.
- 66/18.2. SDC fly-tipping crackdown -** District Councillor Musgrave reported that SDC are deploying mobile CCTV cameras to catch fly tippers illegally dumping waste.
- 69/18 RESOLUTION -** That the item discussed in Part II now be ratified and approved.

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Part II

- 67/18 FLOOD GROUP FUNDS - 67/18.1 Pump storage rental - RESOLVED:** The Parish Council agreed to proceed with the proposal for the rental payment for the storage of the water pumps put forward by the Flood Group.
- 67/18.2. Pump storage construction - RESOLVED:** The Parish Council agreed to proceed with the quote for the pump storage construction put forward by the Flood Group.
- 68/18 COUNCILLOR VACANCY -** SDC have confirmed that an election is not required, therefore the Parish Council can fill the vacancy by co-option. **ACTION:** Clerk to prepared the advert.