

Ulleskelf Parish Council
Meeting 4 of 2017/2018 – 13th July 2017

Present: – Councillors M Thomas, Parnaby, Lowe, Glynn and the Clerk

In attendance: – District Councillor's Musgrave and Ellis, County Councillor Lee (arrived 8pm) and 1 Parishioner.

- 70/18 APOLOGIES** – Councillors Doolan and A Thomas
- 71/18 DECLARATIONS OF INTEREST** – None.
- 72/18 SUSPEND STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK** – None
- 73/18 RE-IMPOSE STANDING ORDERS**
- 74/18 MINUTES OF THE LAST MEETING** – The minutes of the meeting held on 15th June 2017 were approved as a true record.
- 75/18 CLERK'S REPORT – 19/18.5. Pensions Regulator – Auto Enrolment staging date 1st May 2017** – Declaration of compliance to be completed by 2nd October. **ACTION:** Clerk to deal
- 42/18.3. Ulla Green, new house number** – Janet Waggott, SDC Chief Executive had a site meeting with Councillor Ellis and Ulla Green residents on 29th June and has undertaken to look into the matter to see what can be done to resolve the problem.
- 58/18.3. Noticeboard** – Councillor Parnaby has completed the repair.
- 62/18.4. Information Commissioner registration** – to carry forward.
- 76/18 TRAFFIC AND SPEED ISSUES** – Councillor's Parnaby and Doolan met with Glen Donaldson from NYCC Highways and were advised that the road at the sports field does not fit the criteria for a 40mph zone. Glen also advised that NYCC do not have the funding available to put a footpath in on Church Fenton Lane. The Parish Council will be getting CIL funding from the developments along this road and Councillor Musgrave agreed to find out how much, as it may be possible to use this to fund the footpath. Councillor Doolan is drafting a letter to Glen Donaldson's superior about the lack of help offered to resolve the problems discussed. Councillor Lee reported that he met with Gary Lumb and he was confident that he could get the speed limits changed at both Church Fenton Lane and the Airbase. He will e-mail Gary to find out what progress has been made. The residential development at Church Fenton Lane was approved yesterday and Councillors Lee and Musgrave will look at getting the provision of a footpath included as a condition of the permission.
- 77/18 ULLESKELF EMERGENCY FLOOD GROUP** – The pump station has now been installed and the pumps are on it.
- 78/18 NEIGHBOURHOOD PLAN – A Steering Group Meeting was held on 28th June.** Work is ongoing gathering all available information on each of the key themes and developing the website. Concerns were raised about a lack of volunteers available to help work on the project. Councillor M Thomas suggested having separate meetings to take forward the different themes.
- 79/18 SPORTS FIELD/PLAY FACILITIES – 79/18.1. Recycling facilities** – Councillor Musgrave reported that a letter will be sent from SDC asking Parishes to identify hotspots for fly-tipping where the CCTV might be used. **ACTION:** Councillor Musgrave agreed to look into whether the CCTV camera could be used at the recycling facilities as they are on privately owned land. Councillor Glynn agreed to find an appropriate sign telling people not to dump rubbish at the site and to circulate for comment.
- 79/18.2. MUGA** – Councillor's Doolan and Glynn met with Debra and letter are being set out to users asking for annual contributions and the key code will be changed. It was suggested that the key code is changed every 3 months but Debra reported that it is too difficult to do to do it so frequently. **ACTION:** Councillor Parnaby to look at code change process to see if it can be made easier to do.
- 79/18.3. Play area cleaning and monthly inspections** – Councillor Glynn did the playground inspection with Gary Burton to show him what to do. They found that a cap had come off leaving a screw exposed. This was reported to Playscheme and they came out straight away to fix it. The matting at the

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entrance to the play hut keeps come up creating a trip hazard, which will also be fixed. **ACTION:** Councillor Glynn to put feedback on the website about the excellent service received from Playscheme.

80/18 SPORTS AND SOCIAL CLUB - The Barn dance was very successful and raised £2.5k. The wall in the play area has been painted white. **ACTION:** Mick to ask his son if he would like to do the picture on it.

81/18 VILLAGE HALL – 81/18.1. Broadband for the village hall - Problems and delays have been encountered with the installation of the phone line by BT but they have now confirmed that it will be in by the end of the month. A big screen TV has been purchased and mounted on the wall in the small meeting room.

81/18.2. Cabinet key - Councillor Parnaby has put the lock on the cabinet. It was agreed that Councillors Doolan and A Thomas and the Clerk would hold the keys.

81.18.3. Village Maps - One of each of the maps are being framed to go on the wall in the meeting room and three are being laminated to be used in meetings.

56/18.3. Update - No other updates provided.

82/18 CHURCH FENTON AIRBASE – 82/18.1. Meeting at the Airbase 26th June - Councillors Doolan and Glynn attended the meeting and were given a tour of site including the areas currently in commercial use. A second series of Victoria has been filmed to the studio but they do not yet know if a third will go ahead. Opening it up as a tourist attraction as being considered. The Ginetta business proposal did not go ahead at the Airbase. The issue of TPO trees overhanging the road and damaging the cars on transporters was raised. The Village Garden project was discussed and Mr Makin was not happy with how it was dealt with. Mr Makin bought the Farm because they do not come up for sale very often. He is happy to allow residents to rent out empty units of space for community use. He is also aware of the problems caused to Ulleskelf residents and wants to work with them going forward.

82/18.2. Update - No further updates provided.

83/18 WEBSITE - The Clerk has written to the current provider to cancel the hosting and Councillor Glynn has obtained a quote from an alternative hosting provider. **ACTION:** Councillor Glynn to get another quote from Louise Dutton, who is developing the Neighbourhood plan website and the Clerk to obtain a quote from a company that provides Parish Council websites.

84/18 PLANNING – 84/18.1 Recreational facilities at the Airbase - Councillor Musgrave reported that the reserves matter application is not currently being considered because the site has changed. The outline planning permission has now lapsed as they failed to comply with the condition to submit a reserved matters application for the approved site within the 3-year time period specified.

84/18.2. Application for residential development for up to 3 dwellings with access (all other matters reserved) on land to rear of Church View, Main Street - the application was considered at the meeting and it was agreed to submit comments on the following issues raised:

- Tandem building
- Over development
- Inadequate parking arrangements
- Loss of privacy for neighbouring residents
- Unsafe vehicular access
- Unsafe pedestrian access
- Loss of community green space
- The assessment of Great Crested Newts in the vicinity
- Contamination survey carried out by Curtins
- Listed Building Status
- Drainage and Flooding

ACTION: Clerk to draft comments and circulate before submitting by 21st July

84/18.3. SDC New Area Development Management teams - information noted.

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85/18 FINANCE - 85/18.1. Accounts

Payments

No.	Payee	Chq No.	Voucher No.	Net £	VAT £	Total £
1	Park Cleaner	101013	PV19/17	30.00	0.00	30.00
2	Grass cutting and planters	101014	PV20/17	380.00	0.00	380.00
3	Flood Group - pump frame	101015	PV21/17	2,171.00	434.20	2,605.20
4	Village Hall TV	101016	PV22/17	298.80	0.00	298.80
5	Clerks Salary and expenses - June	101017	PV23/17	341.49	0.00	341.49
Total				3,221.29	434.20	3,655.49

Receipts

No	Payee	Voucher No.	Total £
1	Interest (BMM A/C)	RV9/17	0.75
2	Flood group - Easy fundraising	RV10/17	174.54
3	Flood group - Easy fundraising	RV11/17	277.79
4	Flood group - Easy fundraising	RV12/17	152.91
5	Recycling credit - Jun 16 - Mar 17	RV13/17	144.24
6	Garage Rental	RV14/17	30.00
Total			780.23

Balance at bank after all payments and receipts is £24938.52 with £16.6k available after ring-fenced funding is excluded.

- 86/18 YLCA CORRESPONDENCE - 86/18.1. NALC Chief Executive's Bulletin 24 - 30 June 2017 - latest update on Annual Conference and Transparency funding noted.**
86/18.2. YLCA Joint Annual Meeting - Saturday 15th July at University of York.
- 87/18 NYCC CORRESPONDENCE - Hazardous Waste Disposal Consultation - Residents views sought 10th July to 2nd October.**
- 88/18 CORRESPONDENCE - 88/18.1. FOI request: Contact with oil and gas companies - RESOLVED: to provide a response that have had no communication with companies listed. ACTION: Clerk to deal**
88/18.2. North Yorkshire Police - to note that they are recruiting special constables.
88/18.3. Community First Yorkshire - the Council agreed to the amended charitable objects.
- 89/18 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING - 89/18.1. Changes to bus services 24th July to 3rd September due to Cawood Bridge closure - noted.**
89/18.2. Planning application 2017/0347/FULM for the erection of a building at Leeds East Airport - permission granted.
89/18.3. Skate Park - A letter has been received from 2 young residents requesting a skate park. RESOLVED: to advise that may consider this in the future if get community support and volunteers but they could use the tarmac area at the side of the MUGA in the meantime. ACTION: Clerk to respond.
- 91/18 RESOLUTION - That the item discussed in Part II now be ratified and approved.**

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Part II

- 90/18 COUNCILLOR VACANCY** – Gary Burton has expressed an interest in the vacancy. **ACTION:** to advise him to attend some meetings to find out more about the role and submit a written application if still interested.