

**Ulleskelf Parish Council**  
**Meeting 7 of 2017/2018 – 12th October 2017**

**Present:** – Councillors Mark Thomas, Mick Parnaby, Avis Thomas, Rachel Glynn, Andrew Lowe and the Clerk

**In attendance:** – Scott Royal- Makin Enterprises representative, Kevin Smith – Continuum Attractions, District Councillor Richard Musgrave (arrived 7:45pm) and 3 Parishioners (one arrived 9pm)

- 137/18 APOLOGIES** – Councillor Martin Doolan, District Councillor Keith Ellis
- 138/18 DECLARATIONS OF INTEREST** – None.
- 139/18 SUSPEND STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK**
- 140/18 RE-IMPOSE STANDING ORDERS**
- 141/18 PROPOSED VICTORIA STUDIO TOURS** – Kevin Smith from Continuum Attractions outlined the proposals for Tours of the Victoria Studios for a 12-week trial period. These will initially only be at weekend and will be for pre-booked tickets only. The capacity will be 600 tours per day, with as 50% anticipated uptake rate. Some booking will be made by coach tours but most are expected to arrive by car with a maximum 50 vehicle movements per hour. Visitors will be issues with directions with vehicles from the south directed through Church Fenton and from the north through Ulleskelf. The attraction will create some employment opportunities for local people.
- 142/18 MINUTES OF THE LAST MEETING** – The minutes of the meeting held on 14<sup>th</sup> September 2017 were approved as a true record and signed.
- 143/18 CLERK'S REPORT – 111/18.2. SDC – September the big clean up** – The litter pick at the sports field took place on Sunday 24<sup>th</sup> September at 10am. Two Councillors attended but no members of the public turned up. The sport field was cleared of 4 bags of litter in 45 minutes.
- 111/18.3. Glow in the dark anti dog fouling stickers** – These have now been delivered to the post office and are available for householders to collect from there.
- 133/18.1. HS2 Community Engagement** – The Community Engagement Officer has confirmed that they will attend the November Parish Council meeting.
- 133/18.3. Complaints from residents about construction work at Four Leaf Nursery site** – No response has been received from SDC enforcement team. **Action:** Clerk to chase.
- 134/18.2. Bellway housing development at the Airbase** – Church Fenton Parish Council have advised that the area is being using to crush/screen as this will cause less disruption to residents of Trans Walk and Little Ings Close, it will then be taken back on site for re-use and they have an Environment Exemption in place on that site. They also advised that row of large poplar trees is being taken down as they have been surveyed, which has resulted in them being condemned as dangerous. **Action:** Clerk to request a copy of the tree report.
- 134/18.4. Bell Lane footpath** – The footpath on Bell Lane has been reported to NYCC and they have agreed to repair it, which should be completed within 90 days.
- 144/18 TRAFFIC AND SPEED ISSUES** – no update provided. **Action:** Clerk to chase with Highways.
- 145/18 ULLESKELF EMERGENCY FLOOD GROUP – 145/18.1 Update** – A practice run of deploying the pumps is being held on for 15<sup>th</sup> October at 10am. Councillor Lowe reported that he is unable to attend.
- 145/18.2. SDC Support** – District Councillor Musgrave has organised for SDC to provide support towards the cost of pump fuel and maintenance. **Action:** Clerk to request draft agreement from SDC. SDC are also providing 200 empty sandbags to the flood group. **Action:** Clerk to advise them to liaise with Carl Clayton for delivery.
- 146/18 NEIGHBOURHOOD PLAN** – The next meeting is scheduled for Wednesday 18<sup>th</sup> October. Councillors Andrew Lowe and Mark Thomas advised that they are unable to attend. **Action:** Clerk to check who in the group can attend to see if it goes ahead or is re-arranged.
- 147/18 SPORTS FIELD/PLAY FACILITIES – 147/18.1. Pavilion project** – Not yet started

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**147/18.2. Play area cleaning and monthly inspections** – The inspection will be done on Wednesday. An annual inspection has been completed by ROSPA along with the MUGA and other play equipment.

Question raised whether this was needed as Councillor Rachel Glynn is ROSPA trained and doing monthly inspections. It was agreed that the independent annual inspection should be completed to provide additional assurance. **Action:** Clerk to check if ROSPA training is available for Gary and Mick to attend.

**147/18.3. Football goal posts** – Councillor Mick Parnaby is liaising with the Chairman of Ulleskelf Football club and proposes to put the goal posts behind the MUGA towards the top end of the field.

**147/18.4. MUGA accident** – A report has been received that a MUGA user was accidentally pushed into the MUGA fencing and split his knee open. This required an ambulance, surgery and stay in hospital. It was agreed that all accidents should be reported to the Clerk and to check that this is included on all signage. If it is not new signs are to be added with this information. **Action:** Councillor Rachel Glynn to check signage and Clerk to seek advice from YLCA on what records of accidents should be kept.

**147/18.5. Fly-tipping sign** – Councillor Rachel Glynn shared a copy of the proposed sign for the recycling area. It was agreed to add the telephone number for SDC for reporting. **Resolved:** It was agreed to order 2 of the signs and if the situation has not improved in 6 months, the recycling bins will be removed.

**148/18 SPORTS AND SOCIAL CLUB** – The Charity Village Walk is being held at 11am on Sunday 15<sup>th</sup> October. The bonfire is currently being planned and Guys will be made for the bonfire at the Saturday Social on 4<sup>th</sup> October. The pensioners Christmas dinner in the pub is also being planned. The project to paint the playground wall is being taken forward by Rachel Glynn and Councillor Parnaby has provided contact details for a well-known artist to do the painting. The Sports and Social Club are providing the funding for this and the Parish Council have also offered to contribute towards it.

**149/18 VILLAGE HALL – 149/18.1. Broadband for the village hall** – The router has yet to be installed  
**149/18.2. Update** – The Beer festival has taken place and a resident raised concerns about children climbing on the fence outside and was advised to report it to the village hall committee.

**150/18 CHURCH FENTON AIRBASE** – Scott Royal advised the Council that the request for an off-road holding area for the car transporters will be accommodated.

**151/18 WEBSITE** – Councillor Rachel Glynn has provided Louise Dutton with information on the previous website host to enable her to proceed with the development of the website.

**152/18 DOG FOULING** – The problem is not getting any better. **Action:** Clerk to ask the dog warden for advice on how to tackle the problem.

**153/18 INFORMATION COMMISSIONER REGISTRATION** – The Council reviewed and approved the draft Data Protection Policy and agreed to complete the Information Commissioner registration.

**154/18 PLANNING – 154/18.1. Application 2017/0977/COU proposed temporary change of use for trial guided Studio Tours alongside existing use at Leeds East Airport** – The Parish Council considered the application and agreed that they support it. **Action:** Clerk to submit comments by 13<sup>th</sup> October.

**154/18.2. Application 2017/0934/HPA – proposed single storey side and rear extension and internal alterations at 15 Cawood Crescent, Church Fenton** – The Parish Council considered the application and agree they had no objections subject to neighbours comments. **Action:** Clerk to submit comments by 13<sup>th</sup> October.

**154/18.3. Application 2017/0998/FUL retrospective application for the erection of a fence on land at Dorts Crescent** – The Parish Council considered the application and agreed to submit concerns raised by the residents about the opening in the fence allowing access to private land. **Action:** Clerk to submit comments by 13<sup>th</sup> October.

**154/18.4. Application 2017/0944/HPA proposed two storey rear and side extension and various internal changes at 2 Ulla Green, Church Fenton** – The Parish Council considered the application and

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agree they had no objections subject to neighbours comments. **Action:** Clerk to submit comments by 13<sup>th</sup> October.

**155/18 FINANCE – 155/18.1 Accounts**

**Payments**

No.	Payee	Chq No.	Voucher No.	Net £	VAT £	Total £
1	BT Broadband install & package to 21st Oct	DD	PV42/17	99.11	0.00	99.11
2	Park Cleaner - October	101037	PV43/17	30.00	0.00	30.00
3	Hegde and Tree cutting	101038	PV44/17	120.00	24.00	144.00
4	Flood Group - Pump storage	101039	PV45/17	75.00	15.00	90.00
5	Clerks Salary and expenses- Sept	101040	PV46/17	420.48	0.00	420.48
6	Flood group banner	101041	PV47/17	35.00	7.00	42.00
<b>Total</b>				<b>779.59</b>	<b>46.00</b>	<b>825.59</b>

**Receipts**

No	Payee	Voucher No.	Total £
1	Flood Group - Easy fundraising	RV20/17	109.13
2	Interest (BMM A/C)	RV21/17	0.58
3	SDC 2nd instalment of Precept	RV22/17	9,581.42
4	Garage Rental	RV23/17	30.00
5	VAT refund	RV24/17	4,260.11
<b>Total</b>			<b>13,981.24</b>

The Parish Council thanked Carl Clayton for the hedge and tree cutting work and the generous discount given. Balance at bank after all payments and receipts is £35,792.13 with £28k available after ring-fenced funding is excluded. MUGA retainer is still being ring fenced. **Action:** Clerk to check if still in business.

**155/18.2. Garage rental - Resolved:** Clerk to contact the current occupant to ask if they still want it and remind them that the area should be kept tidy.

**156/18 YLCA CORRESPONDENCE – 156/18.1. NALC Chief Executive's Bulletins** – Latest news and information from the sector including update on changes to data protections laws and a government consultation on changes to planning policy noted.

**156/18.2. Selby Branch Meeting 11th October** – Councillor Avis Thomas attended and reported that it was very well attended. North Yorkshire Police were present and advised those present to let them know if they have any issues and they will attend a Parish Council meeting to discuss them.

**157/18 SDC CORRESPONDENCE – 157/18.1. Pool of Sites Consultation: 2<sup>nd</sup> October-27<sup>th</sup> November 2017** – The clerk feedback from the briefing session that the designated service villages have already delivered the required number of houses in the Core Strategy, but SDC are considering whether a contingency needs to be identified. Sites at the Airbase have all failed SDC's initial sift because they are in a secondary village. **Resolved:** To submit comment that the Parish Council does not support the

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inclusion of any further sites in the Parish because it has already significantly overdelivered on its minimum growth requirement.

**157/18.2. CIL October Statement** – The Parish Council noted that no CIL money has been received yet for development in the Parish. **Action:** Clerk to check when CIL money will be available.

**157/18.3. Selby District AVS** – The invitation to a training session on broadband and IT support was considered. **Resolved:** Training is not required

**158/18 CORRESPONDENCE – Church Fenton Neighbourhood development plan** – Open event Saturday November 4<sup>th</sup> at Church Fenton Village Hall. Councillors Avis Thomas and Andrew Lowe will attend.

**159/18 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – none.

**161/18 RESOLUTION** – That the item discussed in Part II now be ratified and approved.

**Part II**

**160/18 COUNCILLOR VACANCY** – Gary Burton and Alex Grace attended this meeting and are requested to submit a written application to the Clerk to be considered by the Parish Council at the next Parish Council meeting if they would still like to be considered for the vacancy.