

**Ulleskelf Parish Council**  
**Meeting 2 of 2017/2018 – 11th May 2017**

**Present:** – Councillors Doolan, M Thomas, Parnaby, A Thomas, Lowe and the Clerk

**In attendance:** – County Councillor Lee and District Councillor Ellis

**25/18 APOLOGIES** – Councillor Glynn, District Councillors Musgrave

**26/18 DECLARATIONS OF INTEREST** – None.

**27/18 SUSPEND STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK** – None

**28/18 RE-IMPOSE STANDING ORDERS**

**29/18 MINUTES OF THE LAST MEETING** – The minutes of the council meeting held on 6<sup>th</sup> April 2017 were approved as a true record.

**30/18 CLERK'S REPORT – 154/17.4. Pot Holes on Ings Road** – Councillor Parnaby discussed the issue with Simon Ashby from NYCC Highways and was advised that the repairs were only temporary and a complete resurfacing of the road is planned.

**220/17.8. Complaint about footpaths – Simon Ashby from NYCC Highways** inspected the footpath and it is currently within the tolerance limits so no repair work will be undertaken.

**19/18.5. Pensions Regulator – Auto Enrolment staging date 1<sup>st</sup> May 2017** – the clerk has been provided with a letter. Declaration of compliance to be completed by 2<sup>nd</sup> October. **Action:** Clerk to deal

**31/18 ULLESKELF EMERGENCY FLOOD GROUP** – A meeting has not yet taken place but one is scheduled for Wednesday 17<sup>th</sup> May. A pump demonstration is planned for mid-summer and the issue of pump storage is to be resolved.

**32/18 NEIGHBOURHOOD PLAN – A Steering Group Meeting was held on 26<sup>th</sup> April.** A list of stakeholders has been prepared and is being finalised. The key themes have been identified and members of the group have been allocated to them. A meeting has been held with Louise about the website and she is preparing a design proposal. The minutes from the steering group meetings will be held on the website once it is up and running.

**33/18 SPORTS FIELD/PLAY FACILITIES – 33/18.1. Recycling facilities** – There are currently no issues so this can be removed from the agenda.

**33/18.2. Sports field car park** – The potential installation of barriers will be looked at after the football tournament has taken place.

**33/18.3. MUGA** – An update on the maintenance of the MUGA was reviewed and no further action required. The accounts for the year 2016-17 were reviewed and it was agreed to ask for £2k of surplus funds to be transferred to the Parish Council interest account. **ACTION:** Clerk to deal.

**33/18.4. Play area inspection** – This job has been done jointly by Councillors Glynn and Clayton. Need to look at who will do this now that Councillor Clayton has resigned.

**33/18.5. Antisocial behaviour at the playground** – Further complaints have been received about anti-social behaviour in the playground late in the evenings. It was agreed to keep monitoring the situation.

**34/18 VILLAGE HALL – 34/18.1. Broadband for the village hall** – The Parish Council reviewed the quotes for standard and fibre broadband. **RESOLVED:** To proceed with BT Fibre Broadband **ACTION:** Clerk to deal.

**34/18.2. Cabinet key** – Awaiting the completion of the redecoration of the room before proceeding with this.

**34/18.3. Update** – Concern was raised about the exit door being blocked up as part of the re-decoration of the room as members of the public are invited into the room for Parish Council meetings. **ACTION:** Clerk to write to the village hall committee to seek clarification about whether this was a fire exit and whether it is now safe to use.

**35/18 CHURCH FENTON AIRBASE – 35/18.1. Sunday car boot sales** – The information received states that car boot sales will be held opposite the Airbase every Sunday from 22<sup>nd</sup> April to 29<sup>th</sup> October, however, none have taken place yet. It would only be possible to hold 14 without any planning permission.

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**35/18.2. Car Transporters** – A resident has reported a dangerous incident between two car transporters on the railway bridge where the kerb was mounted to enable them to pass. Further information has been requested so the incident can be reported. It was agreed that such any incidents will be reported to the Car Transporter operators and the Police by the Parish Council but residents should also be encouraged to report them to the Police.

**35/18.3. Update** – no further updates reported.

**36/18 COMMUNITY SPEED WATCH SCHEME** – Chairman has requested that dealing with the speeding problem is made a priority for the next year. To be put on the agenda for the next meeting to discuss priorities and agree an action plan.

**37/18 HS2** – no update to report.

**38/18 PLANNING – 38/18.1 Recreational facilities at the Airbase** – SDC response stated that CIL does not apply to the developments at the Airbase and provision of open space on the proposed new developments in is line with SDC policy. The Parish Council do not believe this is correct and an explanation is needed as on why no section 106 monies are to be provided. **Action:** Clerk to respond to SDC and invite them to attend the next Parish Council meeting to discuss this issue.

**38/18.2. Proposed planning application at Church View** – The Parish Council considered the information from the developer that they obtained from NYCC showing that this land is owned by NYCC. **Action:** Councillor Parnaby to discuss with Simon Ashby from NYCC highways

**38/18.3. Application 2017/0347/FULM for the erection of building for use ancillary to the established civilian aviation use at Leeds East Airport** – The Parish Council considered the application and agreed no comments to be made.

**38/18.4. Application 2017/0316/HPA for a single storey side and rear extension at 2 Wheatdale Road** – The Parish Council considered the application and agreed no comments to be made subject to neighbours comments.

**38/18.5. Retrospective application 2017/0267/HPA for the retention of existing outbuildings to the rear of Pine Ridge, Church Fenton Lane** – Permission granted but concerns raised that this is no longer required so can the permission be retracted and it restored as a parking area. **Action:** Clerk to write to SDC

**38/18.6 Application 2017/0151/HPA for a ground floor side and rear extension following the removal of existing garage at 1 Little Ings Close, Church Fenton** – Permission granted.

**38/18.7. Application 2016/0926/FUL – 28 dwellings at land at rear of Four Leaf Nurseries** – Decision notice received with conditions of permission including a section 106 agreement with a recreational facilities contribution to be made.

**38/18.8. SDC Planning training for Parishes** – SDC have allocated a planning officer to each ward so that they can go out to each area and get to know them.

**39/18 FINANCE – 39/18.1. Accounts**

**Payments**

| No.          | Payee                              | Chq<br>No. | Voucher<br>No. | Net<br>£        | VAT<br>£    | Total<br>£      |
|--------------|------------------------------------|------------|----------------|-----------------|-------------|-----------------|
| 1            | Park Cleaner – May                 | 101001     | PV7/17         | 30.00           | 0.00        | 30.00           |
| 2            | Zurich Insurance                   | 101002     | PV8/17         | 1,142.69        | 0.00        | 1,142.69        |
| 3            | Clerks Salary and expenses – April | 101003     | PV9/17         | 495.74          | 0.00        | 495.74          |
|              |                                    |            |                |                 |             |                 |
| <b>Total</b> |                                    |            |                | <b>1,668.43</b> | <b>0.00</b> | <b>1,668.43</b> |

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**Receipts**

| <b>No</b>    | <b>Payee</b>                             | <b>Voucher No.</b> | <b>Total £</b>  |
|--------------|--|--------------------|-----------------|
| 1            | Interest (BMM A/C)                       | RV2/17             | 0.61            |
| 2            | SDC Precept – 1 <sup>st</sup> instalment | RV3/17             | 9,581.43        |
| 3            | Garage Rental                            | RV4/17             | 30.00           |
|              |  |                    |                 |
| <b>Total</b> |  |                    | <b>9,612.04</b> |

Balance at bank after all payments and receipts is £29,425.93 with £19.5k available after ring-fenced funding is excluded.

**39/18.2. Internal Audit Report 2016-17** – No issues were raised in the Internal Audit report.

**39/18.3. Review of system of internal control 2016-17 Accounts** – The system of internal control was reviewed and no actions are required.

**39/18.4. Annual Governance Statement 2016-17** – The Annual Governance Statement in the Annual Return was approved and signed.

**39/18.5. Review of the Annual Accounts 2016-17** – The Annual Accounts and Accounting Statements in the Annual Return were approved and signed.

**40/18 YLCA CORRESPONDENCE – Good Councilor's Guide 2017** – This has been published and is available to buy. **RESOLVED:** to purchase 10 copies.

**41/18 NYCC CORRESPONDENCE** – Selby Area Committee vacancies for co-opted members – Individual Councillors to consider whether to put themselves forward.

**42/18 CORRESPONDENCE – 42/18.1. Dales Bus** – Dales bus service from Selby and Tadcaster area will not be running this summer due to reduced funding and lower passenger numbers.

**42/18.2. North Yorkshire Police newsletter** – latest news including offer of free security check for farms.

**42/18.3. Ulla Green, New House Number** – A resident has raised concerns about the address given to one of the new houses which is causing significant chaos and confusion. District Councillor Keith Ellis has raised this at SDC and a response is awaited.

**43/18 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 43/18.1. Footpaths on Church Fenton Lane** – A concern was raised about the lack of footpaths in front of the Four Leaf Nurseries and Church Fenton Lane developments. **ACTION:** Councillor Parnaby will raise with Simon Ashby from NYCC.

**43/18.2. Pavilion Project** – A group needs to be formed to take forward this project now that some funding has been secured from the Four Leaf Nurseries development. Sports and Social Club and Football club to be informed. Grimston Park also to be informed about the proposed development.

**Action:** Clerk to deal

**43/18.3. Community Assets** – The possibility of registering the pub and post office as community assets was raised. This has been tried in the past but was not wanted. **Action:** clerk to check previous minutes on this issue.

**43/18.4. Councillor Vacancy** – Councillor Clayton has resigned from the Parish Council. **Action:** Clerk to inform SDC so the vacancy can be advertised.

**45/18 RESOLUTION** – That the item discussed in Part II now be ratified and approved.

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**Part II**

- 44/18**     **CLERKS ANNUAL LEAVE REQUEST-** The annual leave dates requested by the Clerk were approved and it was agreed to change the dates of the June and August meetings to facilitate this.