

Ulleskelf Parish Council
Meeting 10 of 2017/2018 – 11th January 2018

Present: – Councillors Martin Doolan, Mick Parnaby, Avis Thomas, Rachel Glynn, Gary Burton and the Clerk

In attendance: – Keith Armstrong – SDC Community Warden (left after item 202/18), Louise Dutton – Loud Design (left after item 203/18), Jim Watson – grass cutting contractor and District Councillor Richard Musgrave (arrived 7:50pm).

- 198/18 APOLOGIES** – Councillors Mark Thomas and Andrew Lowe and District Councillor Keith Ellis
- 199/18 DECLARATIONS OF INTEREST** – None.
- 200/18 SUSPEND STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK**
- 201/18 RE-IMPOSE STANDING ORDERS**
- 202/18 DOG FOULING** – Keith Armstrong, SDC Community Warden, outlined to the Parish Council the various options available to the Parish Council to tackle the problem including signs, stencils and leaflets, which will be provided free of charge. Dog bags can also be supplied free if the Parish Council want to put up dispensers in public places. Keith stressed the importance of getting people to report known offenders to Selby District Council, with details of where, when and by whom the offence was committed, so that they can confront them and issue penalties. The Dogs Trust can also help by attending events and put on games and competitions to get kids involved, which prove successful. **RESOLVED:** To get more signs to be put up in the village and the spray paint and stencil to use on footpaths. It was also agreed to purchase some dog bag dispensers and to distribute the leaflet to residents and put it on social media sites and the website.
- 203/18 WEBSITE** – Louise Dutton, Loud Design, gave a demonstration of the website that she has developed, which includes information on local groups, events, village life, local businesses as well as the Parish Council. Photographs have yet to be uploaded. The Parish Council were happy with the site, with some minor alterations and further developments requested, including adding a forum page. The options for updating the website were also considered. **RESOLVED:** It was agreed that the website could go live and that Louise would be paid £10 month to do all the updates on it. **ACTION:** Clerk to send the minutes and agendas for 2017-18 to be uploaded.
- 204/18 MINUTES OF THE LAST MEETING** – The minutes of the meeting held on 9th November and the extra ordinary meeting held on 6th December were approved as true records and signed.
- 205/18 CLERK'S REPORT – 133/18.3. Complaints from residents about construction work at Four Leaf Nursery site** – Further complaints received about damage caused by construction work including damage to kerbs on Wheatdale and a damaged street light. **ACTION:** Councillor Martin Doolan will take photos of all damage towards the end of the build and approach the developers.
- 134/18.2. Bellway housing development at the Airbase** – A copy of the tree report has still not been received. **ACTION:** To ask District Councillor Keith Ellis to help get a copy of the report.
- 197/18.1. Parking at the bus stop** – NYCC highways have reported that the markings cannot be done until after April as funding is not available in the current financial year. **ACTION:** Clerk to ask if Parish Council can provide funding temporarily and be reimbursed when funding is available next year.
- 197/18.5. Grit bins** – Request has been made but a bin has not yet been received. **ACTION:** Clerk to chase request.
- 206/18 TRAFFIC AND SPEED ISSUES** – An emergency road closure on Church Fenton Lane was put in place on 10th January and several complaints have been received from residents about this. Councillor Doolan reported that the closure was necessary due to a problem encountered during the works to the drains at the Berkeley Devere housing development. The Council responded quickly to the problem to put the emergency closure in place and have returned today to improve the signage and direct HGV's to take an alternative route. District Councillor Richard Musgrave agreed to request a full explanation of what happened from NYCC Highways. **ACTION:** Clerk to check that village roads will be gritted during the road closure.

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A letter has been received from a resident requesting a pelican crossing at West End to the sports field. **ACTION:** To forward the request to HYCC highways stating that the Parish Council support it. To ask the resident to get in touch with Councillor Martin Doolan who will update them on the work the Parish Council has done to improve the safety of the road.

- 207/18 NEIGHBOURHOOD PLAN** – The steering group met on Wednesday 10th January. Good progress is being made with all information being pulled together into a draft outline plan. The two pupils from Tadcaster Grammar School now have permission to send a survey to all Ulleskelf pupils to get their views. It was suggested that the meeting need to be publicised more,
- 208/18 SPORTS FIELD/PLAY FACILITIES – 208/18.1. Annual Safety inspection reports** – Playscheme have not yet responded to the recommendation to replace cover plates. **Action:** Councillor Rachel Glynn to chase.
- 208/18.2. Play area cleaning and monthly inspections** – Councillor Gary Burton has completed an inspection and put the sign back up. Councillor Rachel Glynn to check it.
- 208/18.3. Football goal posts** – Not yet completed. Councillor Gary Burton agreed to help with this and it was agreed that Councillor Mick Parnaby should submit an invoice for the work.
- 208/18.4. Accident reporting** – The draft accident form was reviewed by the Parish Council and approved.
- 208/18.5. MUGA terms and conditions** – the amendment to the terms and conditions and user guidelines, to include information about reporting accidents, were approved by the Parish Council.
- 208/18.6. Recycling facilities and fly-tipping sign** – The bins have not been emptied over the Christmas period and a large amount of waste has been dumped outside of the bins. Councillors Martin Doolan and Gary Burton have been through the bags and identified two residents who had dumped general waste at the site. They have been approached and have now removed their waste. A further six local households have been identified as having dumped recycling waste outside the bins. Councillor Gary Burton has also cleared all the rubbish from the sports field and it was agreed to pay him £30 for this work. Reported that a bin is also damaged. **RESOLVED:** It was agreed to write to the six households identified as dumping recycling rubbish at the site. The no dumping signs are to be put up and a two-month trial period will be given to see if the situation improves. **ACTIONS:** Councillor Mick Parnaby to put up signs and Clerk to write to residents and notify SDC about the trial and report the broken bin.
- 209/18 SPORTS AND SOCIAL CLUB** – A meeting has been held but no updates to report.
- 210/18 VILLAGE HALL – 210/18.1. Broadband for the village hall** – The router has yet to be installed.
- 210/18.2. Update** – No other updates.
- 211/18 CHURCH FENTON AIRBASE** – The plans for a creative hub at the Airbase have been well received. The Parish Council will be informed a week before the planning application is submitted.
- 212/18 DEFIBRILATOR** – The defibrillator is working fine. The flashing red light was due to the fall in temperature. Councillor Rachel Glynn is asking about annual maintenance and a training session.
- 213/18 HS2** – The Parish Council reviewed the responses received and have no further questions at this stage.
- 214/18 PLANNING – 214/18.1. Application 2017/0976/FUL retrospective application for the erection of a storage shed for deliveries and collections of beer/lager at the Ulleskelf Arms** – The application was considered and it was agreed to submit an objection to the shed being used as a smoking shelter and request that it is lowered as promised. **ACTION:** Clerk to submit comments by 12th January 2018 and write to the Landlord asking them to lower the height of the shed.
- 214/18.2. Application 2017/1375/HPA proposed side and rear two storey extension following removal of existing garage at 1 Little Ings Close, Church Fenton** – The application was considered and it was agreed that there were no objections subject to neighbours comments. **ACTION:** clerk to submit comments by 26th January 2018.

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214/18.3. Application 2017/1125/ADV for advertisement consent for two flag poles and one double sided stack on land at Rear of Four Leaf Nurseries - Permission granted.

214/18.4. Application 2017/0597/OUT Church View, Ulleskelf - permission granted for up to two dwellings.

214/18.5. Application 2017/0861/COU to remove the restriction on the number of cars that can be stored at the car storage facility at Leeds East Airport - The off-road holding area is now provided.

214/18.6. Application 2017/0998/FUL retrospective application for the erection of a fence on land at Dorts Crescent - Complaint has been forwarded to County Councillor Lee to pursue the adoption of the roads. **ACTION:** Clerk to Chase County Councillor Andrew Lee.

215/18 FINANCE - 215/18.1 Accounts

Payments

| No. | Payee | Chq No. | Voucher No. | Net £ | VAT £ | Total £ |
|--------------|---------------------------------|------------|----------------|-----------------|--------------|-----------------|
| 1 | BT Broadband | DD | PV57/17 | 19.98 | 0.00 | 19.98 |
| 2 | BT Broadband | DD | PV58/17 | 34.99 | 0.00 | 34.99 |
| 3 | Park Cleaner - January | 101053 | PV59/17 | 30.00 | 0.00 | 30.00 |
| 4 | Grass cutting and planters | 101054 | PV60/17 | 760.00 | 0.00 | 760.00 |
| 5 | NDP website | 101055 | PV61/17 | 450.00 | 0.00 | 450.00 |
| 6 | Pump storage - Jan | 101056 | PV62/17 | 75.00 | 15.00 | 90.00 |
| 7 | Xmas Trees | 101057 | PV63/17 | 280.00 | 56.00 | 336.00 |
| 8 | Clerks Salary and expenses- Dec | 101058 | PV64/17 | 339.23 | 0.00 | 339.23 |
| 9 | Park Cleaner - Sports field | 101059 | PV65/17 | 30.00 | 0.00 | 30.00 |
| Total | | | | 2,019.20 | 71.00 | 2,090.20 |

Receipts

| No | Payee | Voucher No. | Total £ |
|--------------|--------------------|----------------|---------------|
| 1 | Interest (BMM A/C) | RV27/17 | 0.89 |
| 2 | Garage Rental | RV28/17 | 30.00 |
| 3 | Recycling Credit | RV29/17 | 145.06 |
| 4 | Interest (BMM A/C) | RV30/17 | 1.22 |
| 5 | Garage Rental | RV31/17 | 30.00 |
| | | | |
| Total | | | 207.17 |

Balance at bank after all payments and receipts is £32,563.03 with £25.6k available after ring-fenced funding is excluded. MUGA company in voluntary strike-off but retainer to remain ring fenced.

215/18.2. **Bank Mandate - RESOLVED:** to include all Councillors if new Councillors can get to the bank with their I.D. if required.

215/18.2. **2018-19 Budget and Precept** - The budget and precept options were reviewed.

RESOLVED: It was agreed that the band D charge would be unchanged. The notification form was completed and signed. **ACTION:** Clerk to submit the form to SDC by Friday 12th January.

216/18 **YLCA CORRESPONDENCE - 216/18.1. NALC Chief Executive's Bulletins** - Latest news and information from the sector was noted.

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- 216/18.2. White Rose Update** – Latest news including information on new Data Protection Rules from May was noted.
- 216/18.3. Referendum Principles** – confirmation that these will not be applied to Parish Councils for the next three years, noted.
- 217/18 SDC CORRESPONDENCE – 217/18.1. CEF Forum Monday 29th January 6.30pm at the Riley Smith Hall, Tadcaster** – Theme is “Meeting your Health Needs”
- 217/18.2. CEF Partnership Board Meeting** – Monday 15th January at 7pm at The Ark, Tadcaster
- 217/18.3. Consultation on SDC proposed budget 2018-19** – closes on 19th January.
- 217/18.4. Parish Audit** – The Councillor details were reviewed and no further changes are required.
ACTION: Clerk to submit to SDC.
- 218/18 NYCC CORRESPONDENCE – 218/18.1. Street light improvement** – The approved street light replacement programme was noted.
- 218/18.2. Low Pressure Sodium Lamps** – These Lamps are being phased out and will be not be available from 2019-20. **RESOLVED:** To replace two per year. **ACTION:** Clerk to ask NYCC which two should be done first.
- 218/18.3. Minerals and Waste Joint Plan** – Noted that this has been submitted to the Secretary of State for independent examination.
- 218/18.4. Speed concern reporting and process** – Information on how to report speed concerns and how they are dealt with was noted.
- 219/18 CORRESPONDENCE – 219/18.1 Citizens Advice** – The Annual Report for 2016-17 was noted and it was agreed to provide a donation of £50.
- 219/18.2. Sherburn and villages community Library** – The update was noted and the request for a further donation was refused.
- 219/18.3. Research request** – The request for views on the impact of SDC 5-year land supply on the Parish for a university research project was considered and it was agreed not to comment.
- 219/18.4. North Yorkshire Police Consultation on 2018-19 Precept** – Closes Sunday 28th January.
- 219/18.5. Residents complaint about the footpath between Kirby Wharfe and West End** – The complaint was considered and it was agreed to report missing fingerposts to NYCC. **ACTION:** clerk to report.
- 219/18.6. North Yorkshire Police** – Launch of Freeze on Fraud Campaign to raise awareness of online fraud was noted.
- 219/18.7. Tadcaster and Rural CIC Ltd** – Invitation to “Your Community Rights Workshop” on Friday 23rd February was considered but no attendance agreed.
- 220/18 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 220/18.1. Grass Cutting** – The Parish Council are happy with the service and wish it to continue indefinitely.
- 220/18.2. Planning Application 2017/1247/HPA proposed glass balustrading to flat roof terrace at Wharfedale Cottage** – permission granted.
- 220/18.3. TV Programme looking for Grandparents with 3 grown-up children** – request noted.
- 222/18 RESOLUTION** – That the item discussed in Part II now be ratified and approved.

Part II

- 221/18 CLERK LEAVE REQUEST** – the four days annual leave requested at Easter were approved by the Parish Council and it was agreed to move the April Parish Council Meeting to Wednesday 18th April.