

Ulleskelf Parish Council
Meeting 1 of 2017/2018 – 6th April 2017

Present: – Councillors Doolan, M Thomas, Glynn, Parnaby, A Thomas and the Clerk

In attendance: – County Councillor Lee and 2 Parishioners

- 1/18 **APOLOGIES** – Councillor Clayton, District Councillors Musgrave and Ellis
- 2/18 **DECLARATIONS OF INTEREST** – None.
- 3/18 **SUSPEND STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK** – None
- 4/18 **RE-IMPOSE STANDING ORDERS**
- 5/18 **MINUTES OF THE LAST MEETING** – The minutes of the council meeting held on 9th March 2017 were approved as a true record.
- 6/18 **CLERK'S REPORT – 154/17.4. Pot Holes on Ings Road** – NYCC have responded to the complaint and state that they have been carried out to NYCC specifications. **ACTION:** Councillor Parnaby will ask NYCC Highways contact to meet with him to check this.
- 220/17.8. Complaint about footpaths** – NYCC stated that they would carry out a full highways safety inspection before 28th March. No update has yet been provided. **ACTION:** Councillor Parnaby will also ask NYCC Highways contact to check this.
- 7/18 **ULLESKELF EMERGENCY FLOOD GROUP** – Nothing to report as the next meeting has been postponed.
- 8/18 **NEIGHBOURHOOD PLAN – 8/18.1. Steering Group Meeting 22nd March** -8 people attended the Meeting and Avis Thomas was appointed Chairman of the group. Talked about communications it was agreed to set-up a separate website. It was also agreed to invite neighbouring Parish Councils to the meetings. Discussed consultation methods and possible use of on-line surveys.
- 8/18.2. Steering group terms of reference** – The Parish Council reviewed and approved this document
- 8/18.3. Statement of Community engagement** – The Parish Council reviewed this and it was approved subject to changes being made about public involvement at meeting and the website.
- 8/18.4. Grant funding and payment of invoices** – The Parish Council approved the end-of-grant report. It was agreed to pay the consultants for work completed monthly in arrears. It was also agreed to apply for further funding from the Lottery. **Action:** Clerk to deal
- 9/18 **SPORTS FIELD/PLAY FACILITIES – 9/18.1. Recycling facilities** – The problems with fly tipping and the bins regularly being full were discussed. It was agreed to ask SDC how this can be resolved.
- Action:** Clerk to deal
- 9/18.2. Sports field car park use** – Councillors Clayton has acquired some rocks and it was discussed whether these could be used as barriers to prevent HGVs turning. Concerns were raised about safety if kids used them to climb on. Cllr Glynn will look at getting other barriers to use.
- 9/18.3. MUGA update** – Accounts have not yet been provided. **ACTION:** Clerk to request Accounts and a schedule of maintenance for the next Parish Council meeting.
- 9/18.4. Play area inspection** – Councillor Glynn will complete this month's inspection. Councillor Glynn is also organising for a picture to be put on it which the children can paint on, which will be funded by the Sports and Social Club. Complaints have been received from Neighbours about the behaviour of children from the pub using the play area. **ACTION:** Councillor Glynn to speak to the landlord and check if signs give an age limit.
- 10/18 **VILLAGE HALL – 10/18.1. Broadband for the village hall** – Councillors A Thomas and the Clerk met with Selby AVS who undertook a full assessment of the Parish Council. It was suggested that a dongle could be used instead of getting broadband but this was considered to be too unreliable. **ACTION:** Clerk to obtain broadband quotes
- 10/18.2. Cabinet key** – Councillor Parnaby is progressing this.
- 10/18.3. Update** – A gin festival is being held on 13th May. A band is using the village hall at the same time as the Parish Council meeting, causing a significant noise disturbance. **ACTION:** Clerk to write to the village hall committee requesting that they are not booked in at the same time again.

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- 11/18 CHURCH FENTON AIRBASE** – no update received.
- 12/18 COMMUNITY SPEED WATCH SCHEME** – The information provided by NYCC on the shared speed sign scheme was reviewed by the Parish Council and it was considered too expensive to pursue. Other ways to deter speeding were discussed and it was agreed to look into getting a cardboard policeman. County Councillor Lee also agreed to look into getting the speed limit changed to 40mph at the start of the sports field and at 5 lanes end.
- 13/18 HS2** – Written confirmation on the issues relating to Ulleskelf has now been received.
- 14/18 WEBSITE** – It was agreed to look at the option when the current contract ends in July. **ACTION:** Clerk to write to the provider in June to end the contract.
- 15/18 PLANNING – 15/18.1 Recreational facilities at the Airbase** – Resident Jacqui Mawdsley has written to the District Councillors stating the case for a children's play area at the Airbase and invited them to meet with her for a site visit. A response has not yet been received from the District Councillors or SDC on the issues raised on recreation/play facilities at the Airbase. It may be possible to get help from Rural England to get the playing field designated as common land. **ACTION:** Clerk to ask Councillor Musgrave to respond and to chase SDC.
- 15/18.2. Proposed planning application at Church View** – The Parish Council considered the advice received from YLCA. **RESOLVED:** The Parish Council agreed to instruct a solicitor to proceed with legal action to claim the land for the Parish Council.
- 15/18.3. Retrospective application 2017/0267/HPA for the retention of existing outbuildings to the rear of Pine Ridge, Church Fenton Lane** – The application was considered by the Parish Council and it was agreed to submit comments that the Parish Council share the neighbours concerns about the loss of parking space and the potential impact of more on-street parking. **ACTION:** Clerk to submit comments by Friday 7th April
- 15/18.4 Application 2017/0151/HPA for a ground floor side and rear extension following the removal of existing garage at 1 Little Ings Close, Church Fenton** – The Parish Council considered the application and agreed that they have no objections, subject to neighbour's comments. **ACTION:** Clerk to submit comments by 14th April.
- 15/18.5 Application 2016/1521/FUL** – permission granted for an outdoor equestrian menage at Eastfield House, Ryther Road.
- 15/18.6. Understanding the Planning System and making effective observations on planning applications seminar** – The Clerk attended the seminar which provided useful information on material considerations in planning applications.
- 15/18.7. March 17 CIL Statement** – No CIL monies are available to the Parish Council.
- 16/18 FINANCE – 16/18.1. Accounts**

Payments

No.	Payee	Chq No.	Voucher No.	Net £	VAT £	Total £
1	Park Cleaner - April	100995	PV1/17	30.00	0.00	30.00
2	Neighbourhood plan consultants	100996	PV2/17	175.00	0.00	175.00
3	NYCC - street light energy 2016/17	100997	PV3/17	957.64	191.53	1,149.17
4	Clerks Salary and expenses - March	100998	PV4/17	323.79	0.00	323.79
5	YLCA membership 2017/18	100999	PV5/17	292.00	0.00	292.00
6	Donation - Sherburn Community Library	101000	PV6/17	70.00	0.00	70.00
Total				1,848.43	191.53	2,039.96

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Receipts

No	Payee	Voucher No.	Total £
1	Interest (BMM A/C)	RV41/16	0.61
2	Garage Rental	RV1/17	30.00
Total			30.61

Balance at bank after all payments and receipts is £21,548.45 with £11.5k available after ring-fenced funding is excluded.

16/18.2. Annual Return and Internal Audit for 2016-17 – The arrangements for the annual return were noted. **RESOLVED:** The Parish Council agreed to appoint the same Internal Auditor

17/18 YLCA CORRESPONDENCE – 17/18.1. Department for Culture, Media and Sport Better Broadband Campaign – subsidies noted but no suitable.

17/18.2. Parish Precept – Request from NALC to demonstrate restraint when setting the precept noted.

17/18.3. White Rose Update – March 2017 – Latest news and information noted.

17/18.4. Good Councilor's Guide 2016 for sale for 50p – None requested.

17/18.5. Latest funding and grants bulletin – Information noted including Princes Countryside fund available for emergency aid and building resilience. Councillor Glynn will review.

18/18 SDC CORRESPONDENCE – 18/18.1. CEF" give it a go" event in Tadcaster as part of the Tour de Yorkshire 29th April – information noted.

18/18.2. Dog fouling complaint – Information received about a complaint made to SDC and actions taken. Parish Council were aware but do not have any further information.

19/18 CORRESPONDENCE – 19/18.1. Update from Tadcaster Community Library – The request for a contribution was considered and the Parish Council agreed to request more information about how the service is used by parishioners. **ACTION:** Clerk to deal

19/18.2. Great get together street parties in memory of MP Jo Cox 17th & 18th June– this has been considered by the sports and social club, but they probably cannot organise anything due to other events already committed to.

19/18.3. Campaign for Real Ale- success in changing planning system – Pubs now have to seek planning permission for any change in use.

19/18.4. Yorkshire Air Ambulance – a thank you for hosting the clothes bank and information on new milestone scheme provided.

19/18.5. Pensions Regulator – Auto Enrolment staging date 1st May 2017 – Actions required to comply noted. **ACTION:** Clerk to deal

19/18.6. Parish Councillor Survey – request for individual councillors to complete a research survey. **ACTION:** Councillors to complete by 1st May 2017 if wish to.

20/18 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – Apologises for May meetings – Councillor Glynn gave her apologies for the meetings to be held on 11th May.

25/18 RESOLUTION – That the item discussed in Part II now be ratified and approved.

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Part II

- 21/18 COUNCILLOR VACANCY** -The application received from Andrew Lowe was considered by the Parish Council. **RESOLVED:** To co-opt Andrew Lowe to the vacancy on the Council.
- 22/18 GRASS CUTTING AND PLANTER MAINTENANCE SERVICES** - Two tenders were received and these were considered by the Parish Council. **RESOLVED:** to award the contract to James Watson.
- 23/18 NJC PAY SCALES FROM APRIL 2017** - The Parish Council agreed to apply the new NJC agreed pay rates to the Clerks salary.
- 24/18 CLERKS NEIGHBOURHOOD PLAN WORK HOURS** - The Parish Council reviewed the clerk's timesheet and agreed to pay to hours worked from November 16 to March 17 and agreed that up to 5 hours could be paid each month. **ACTION:** Clerk to action through the payroll
Councillor Glynn queries whether Neighbourhood Plan funding could be used for this, but it is understood that it cannot. **ACTION:** Clerk to provide Councillor Glynn with the funding agreement to check.